



Onondaga Civic Development Corporation

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Organizational Meeting Agenda January 17, 2023

8:30 a.m. Call to Order

Minutes: Approval of January 5, 2022 Minutes

Action Items

1. Confirmation of OCDC Board and Appointment of Officers

Michael LaFlair, Kimberly Townsend, Alison Miller, Virginia Biesiada O'Neill, Mitchell Latimer, Vincent Cioci

- a.) Chairperson – Michael LaFlair
- b.) President & CEO – Robert Petrovich
- c.) Treasurer – Nathaniel Stevens
- d.) Assistant Treasurer – Alexis Rodriguez
- e.) Secretary – Nancy Lowery
- f.) Recording Secretary – Karen Doster
- g.) Governance Committee Members:
Virginia Biesiada O'Neill, Mitch Latimer, *Vincent Cioci*
- h.) Finance Committee Members:
Alison Miller, Kimberly Townsend, Mitch Latimer
- i.) Audit Committee Members:
Michael LaFlair, Alison Miller, *Virginia Biesiada O'Neill*
- j.) Freedom of Information Act Officer – Robert Petrovich
- k.) Freedom of Information Act Appeals Officer – Michael LaFlair
- l.) Public Hearing Officer- Nancy Lowery
- m.) Procurement Officer – Nathaniel Stevens

Representative: Nancy Lowery, Secretary, OCDC

2. Nominate new member to the Governance Committee

Appointment of Vincent Cioci to the Governance Committee.

Representative: Nancy Lowery, Secretary, OCDC

3. Nominate new member to the of Audit Committee

Appointment of Virginia Biesiada O'Neill to the Audit Committee.

Representative: Nancy Lowery, Secretary, OCDC

4. Appointment of Vendors

OCDC Legal Contractors

1. Harris Beach, PLLC appointed OCDC primary legal counsel
2. Hancock Estabrook, LLP, Barclay Damon, LLP, Bond, Schoeneck and King, PLLC, Nixon Peabody, LLP, Trespasz & Marquardt, LLP appointed OCDC Conflict Counsel

Representative: Robert Petrovich, President/CEO, OCDC

OCDC Audit Services

1. Grossman St. Amour appointed as OCDC Auditor
2. Bonadio & Co., appointed as Special Auditor

Representative: Robert Petrovich, President/CEO, OCDC

Adjourn

ONONDAGA CIVIC DEVELOPMENT CORPORATION
Organizational Meeting Minutes
January 5, 2022

The Organizational meeting of the Onondaga Civic Development Corporation convened on Thursday, January 5, 2022 via Zoom Teleconference.

Michael LaFlair called the meeting to order at 9:05 am with the following:

PRESENT:

Michael LaFlair
Mitch Latimer
Kevin Kuehner
Gerald Albrigo

ABSENT:

Kimberly Townsend
Alison Miller

ALSO PRESENT:

Robert M. Petrovich, President/CEO
Carolyn Evans-Dean, Secretary
Nate Stevens, Treasurer
Karen Doster, Recording Secretary
Christopher Andreucci, Harris Beach PLLC

APPROVAL OF ORGANIZATIONAL MEETING MINUTES JANUARY 14, 2021

Upon a motion by Kevin Kuehner, seconded by Mitch Latimer, the OCDC Board approved the organizational meeting minutes of January 14, 2021. Motion was carried unanimously.

APPOINTMENT OF OCDC BOARD

Upon a motion by Virginia Biesiada O'Neill, seconded by Mitch Latimer, the OCDC Board approved a resolution appointing Michael LaFlair, Kimberly Townsend, Alison Miller, Mitchell Latimer, Kevin Kuehner and Virginia Biesiada O'Neill to the OCDC Board; Chairperson – Michael LaFlair; President & CEO – Robert Petrovich; Treasurer – Nathaniel Stevens; Assistant Treasurer – Christopher Cox; Secretary – Carolyn Evans-Dean; Recording Secretary – Karen Doster; Governance Committee Members-Mitch Latimer, Kevin Kuehner, Virginia Biesiada O'Neill; Finance Committee Members-Alison Miller, Kimberly Townsend, Mitch Latimer;

Audit Committee Members-Michael LaFlair, Alison Miller, Kevin Kuehner. Motion was carried unanimously.

APPOINTMENT OF VENDORS
OCDC COUNSEL

Robert Petrovich stated consistent with prior practice this is a reappointment for 2022 of Harris Beach as primary counsel to the Development Corporation and Bond, Schoeneck & King, Hancock & Estabrook, Trespacz & Marquardt, Barclay Damon and Nixon Peabody is conflict counsel.

Upon a motion by Virginia Biesiada O'Neill, seconded by Mitch Latimer, the OCDC Board approved a resolution reappointing Harris Beach as primary counsel and Bond, Schoeneck & King, Hancock & Estabrook, Trespacz & Marquardt, Barclay Damon and Nixon Peabody as conflict counsel. Motion was carried unanimously.

AUDIT SERVICES

Robert Petrovich stated consistent with past practice we are reappointing for 2022 Grossman St. Amour CPAs as primary auditing firm for the Development Corporation and Bonadio & Co. would be conflict or special audit firm.

Upon a motion by Virginia Biesiada O'Neill, seconded by Kevin Kuehner, the OCDC Board approved a resolution reappointing Grossman St. Amour, CPAs, PLLC as primary auditing firm and Bonadio & Co., LLP as conflict auditing firm. Motion was carried unanimously.

Upon a motion by Mitch Latimer, seconded by Virginia Biesiada O'Neill, the OCDC Board adjourned the meeting at 9:09 am. Motion was carried unanimously.

Carolyn Evans-Dean, Secretary