



TRUST FOR CULTURAL RESOURCES
333 WEST WASHINGTON STREET, SUITE 130, SYRACUSE, NY 13202
PHONE: 315.435.3770 • FAX: 315.435.3669 • SYRACUSECENTRAL.COM

MEETING AGENDA

Regular Meeting

**8:10 a.m. Office of Economic Development Conference Room
March 14, 2019**

8:10 a.m. Call to Order

- A. Approval of CRT January 31, 2019 meeting minutes
- B. Treasurer's Report
- C. Payment of Bills
- D. Conflict of Interest Disclosure

Action Items

1. Recap of Cultural and Recreational Event – Movie Night at the Amphitheater

In furtherance of its corporate purposes among which includes “to encourage the creative and innovative use of public and private resources in order to preserve and protect the cultural resources of the county” and in consultation with Onondaga County, the Trust for Cultural Resources of the County of Onondaga (“CRT”) desires to promote the occurrence of a cultural and recreational event at the Lakeview Amphitheater. More specifically, the cultural and recreational event will be four movie nights to occur on four dates in the summer of 2018 whereby movies will be shown each night at an event open to the public at the Lakeview Amphitheater. CRT will accomplish this by entering into a contract (the “Contract”) with Galaxy Communications to manage and promote this event for a sum of \$15,000 in accordance with its procurement policy, CRT is deviating from its standard procedure of issuing a request for proposals to three potential vendors and is authorizing the procurement of this service from the Vendor as a sole source contract.

Representative: Carrie Wojtaszek, Galaxy Events

ADJOURN

**TRUST FOR CULTURAL RESOURCES OF
THE COUNTY OF ONONDAGA
Regular Meeting
January 31, 2019**

A regular meeting of the Trust for Cultural Resources of the County of Onondaga was held on Thursday, January 31, 2019, 2018 at 333 West Washington Street, Syracuse, New York, 13202, in the large conference room on the first floor.

Trustee Greg Lancette called the meeting to order at 9:04 am with the following:

PRESENT:

Greg Lancette
Ann Clarke
Gregg Tripoli

ALSO PRESENT:

Robert Petrovich, Executive Director
Brian Bartlett, Secretary
Nathaniel Stevens, Treasurer
Karen Doster, Recording Secretary
Genevieve A. Suits, Office of Economic Development
Chris Andreucci, Harris Beach (via conf call)
Larry Luttinger, CNY Jazz Arts Foundation, Inc.
Ryan Drake, CNY Jazz Arts Foundation, Inc.

APPROVAL OF REGULAR MEETING MINUTES – OCTOBER 17, 2018

Upon a motion by Ann Clarke, seconded by Gregg Tripoli, the Board approved the regular meeting minutes of October 17, 2018. Motion was carried unanimously.

TREASURER’S REPORT

Nate Stevens gave a brief review of the Treasurer’s Report for the month of December 2018.

Gregg Tripoli asked if there are any future deals in the works. Brian Bartlett stated possibly. He stated EOC (Economic Opportunity Center) is trying to get a handle on their expansion. He stated they are expanding, growing and moving somewhere.

Upon a motion by Ann Clarke, seconded by Gregg Tripoli, the CRT Board approved the Treasurer’s Report for the month of December 2018. Motion was carried unanimously.

PAYMENT OF BILLS

Nate Stevens gave a brief review of the Payment of Bills.

Upon a motion by Gregg Tripoli, seconded by Ann Clarke, the CRT Board approved the Payment of Bills, Schedule #38 with General Expenses being \$42,294.13. Motion was carried unanimously.

CONFLICT OF INTEREST DISCLOSURE

Greg Lancette stated there are no projects being voted on today so the Conflict of Interest Disclosure is not a required item. Brian Bartlett agreed.

APPOINTMENT OF ROBERT PETROVICH AS INTERIM PRESIDENT/CEO OF THE TRUST

Upon a motion by Gregg Tripoli, seconded by Ann Clarke, the CRT Board approved a resolution appointing Robert Petrovich as the Interim President/CEO of the Trust and authorize him to perform any such acts, including execution of any and all documents, as such officers shall deem necessary or advisable. Motion was carried unanimously.

CENTRAL NEW YORK JAZZ ARTS FOUNDATION INC.

Larry Luttinger stated they held 5 Jazz in the City concerts. He stated the series has been serving Syracuse since 2002 with only one year of hiatus. He stated they put on as many concerts as they are able to. He stated CRT's contribution put them over the top and allowed them to present twice in the northern half of Syracuse. He stated their goal is usually one concert in each quadrant of the city. He stated they are held at outposts in the surrounding neighborhoods that are needy such as the North Salina Corridor, the Hawley Green neighborhood, Dunk n Bright parking lot and on the Westside. He stated Mr. Rinalli lends them their parking lot at his business on South Geddes Street. He stated these business people also have vision that is committed to the neighborhood so they like to support them as well and have formed strong alliances with those folks. He stated they have produced some dramatic outcomes specifically with all the alliances they are maintaining with the Molina Health Care Village. He stated they were able to stuff swag bags with contact information for multiple

agencies. He stated AMR gave them a dedicated ambulance where they give the kids candy and magnets which reduces fear barriers.

Gregg Tripoli asked if the workers are volunteers. Larry Luttinger stated everyone from the health care associations are volunteers. He stated Molina Health Care was the sponsor and the main driver of all it.

Larry Luttinger stated another relationship they started up was using Molina's "youth at risk" to be a grounds crew for the events not for manual work but they were given shirts, help with the vendors, set up chairs, take down chairs, hand out play bills, help with the swag bags etc. He stated they were given basic responsibilities that teach them the sense of responsibility and to show up, show up on time, dress right and do their job.

Greg Lancette stated working in the team atmosphere gives them the strength that will resonate through their career.

Gregg Tripoli asked how many kids were involved. Larry Luttinger stated about 9 and they were bused to and from by Molina's bus driver. He stated some couldn't make all the concerts.

Greg Lancette asked who the prominent Northside partner is. Larry Luttinger stated there are two on the north side. He stated one is the Bleu Chick owned by Joe Bryant and he understands the former Parks Commissioner is also a partner. He stated the other partner is Attilios and they gave them their parking lot to use. He stated it had over 1,000 people there.

Greg Lancette stated this is really great news, a great report and sounds like mission accomplished. He stated it feels good to be a part of that and help make that continue. Larry Luttinger stated they are going on 20 years now.

Upon a motion by Ann Clarke, seconded by Gregg Tripoli, the CRT Board adjourned the meeting at 9:14 am.

Brian M. Bartlett, Secretary



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Treasurer's Report Overview
 February 28, 2019

Revenue / Expense / Income	Current Period	Current Year	2019 Budget Amount	Current YTD Change to Budget
Operating Revenue	22	47	265,450	(265,403)
Administrative Expense	8,129	16,740	200,000	(183,260)
Operating/Program Exp.	-	10	65,450	(65,440)
Net Ordinary Income	(8,107)	(16,703)	-	(16,703)

Current Assets	Current YTD	Prior YTD
Total Cash	486,965	560,814
Less Pass Through Received	-	-
Available Cash	486,965	560,814
Receivables (less pass through rec.)	-	-
Other	-	-
Total	486,965	560,814

Reserve for Contracts	
County Operations	183,260
Program Reserve	50,000
Total	233,260

Receivables	
0-120 days	-
> 120 days	-
Total	-

Trust for Cultural Resources of the County of Onondaga

PROFIT AND LOSS

February 2019

	TOTAL
Income	
45000 Non-Operating Revenue	
45030 Interest	22.18
Total 45000 Non-Operating Revenue	22.18
Total Income	\$22.18
GROSS PROFIT	\$22.18
Expenses	
65000 Operating Expenses	
62000 Contractual Expenses	
63000 Administrative Expense	8,128.86
Total 62000 Contractual Expenses	8,128.86
Total 65000 Operating Expenses	8,128.86
Total Expenses	\$8,128.86
NET OPERATING INCOME	\$ -8,106.68
NET INCOME	\$ -8,106.68

Trust for Cultural Resources of the County of Onondaga

BALANCE SHEET

As of February 28, 2019

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
100 Trust for Cultural Resources fo	197,717.68
105 M&T Savings	289,225.54
110 Petty Cash	21.49
Total Bank Accounts	\$486,964.71
Total Current Assets	\$486,964.71
Fixed Assets	
15000 Furniture and Equipment	98.40
Total Fixed Assets	\$98.40
TOTAL ASSETS	\$487,063.11
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
600 Accounts Payable	0.00
600.2 Mileage Reimbursement	101.18
600.3 OED Contract	33,167.12
Total 600 Accounts Payable	33,268.30
Total Accounts Payable	\$33,268.30
Total Current Liabilities	\$33,268.30
Total Liabilities	\$33,268.30
Equity	
31500 Reserved for Contracts	233,260.00
31600 Equity - Unreserved	-233,260.00
32000 Unrestricted Net Assets	470,498.08
Net Income	-16,703.27
Total Equity	\$453,794.81
TOTAL LIABILITIES AND EQUITY	\$487,063.11

**THE TRUST FOR CULTURAL RESOURCES OF
THE COUNTY OF ONONDAGA
PAYMENT OF BILL - SCHEDULE #39
March 14, 2019**

GENERAL EXPENSES

1. <u>HARRIS BEACH PLLC</u>	\$	1,011.00
Inv#2286604, 2291636, 2295586, 2299722, Gen Legal thru 1-31-19		
2. <u>ONONDAGA COUNTY</u>	\$	16,426.87
Final 2018 OED Administrative Services Payment		
3. <u>MATTHEW MCANANEY</u>	\$	5.47
2018 Mileage Reimbursement		
4. <u>GREG LANCETTE</u>	\$	22.97
2018 Mileage Reimbursement		
5. <u>DENNIS DUVALL</u>	\$	45.56
2018 Mileage Reimbursement		
6. <u>ANN CLARK</u>	\$	17.44
2018 Mileage Reimbursement		
7. <u>GREGG TRIPOLI</u>	\$	<u>1.09</u>
2018 Mileage Reimbursement		
TOTAL	\$	17,530.40

Onondaga County Trust for Cultural Resources

Program Support Application

To apply applicants should submit:

1. A signed application.
2. Proof of IRS 501(c)(3) designation.
3. A project description of no more than three (3) pages including:
 - a. Description of the project and its core activities and goals.
 - b. Number of persons and geographic distribution to be served directly by the project.
 - c. Detailed description of all sources and uses of funding required to complete the project as well as identifying funds that have already been committed.
4. The most recently approved Annual Report of the organization.
5. For capital projects, the organization must either own, have a legal interest in, or purchase/receive a legal interest with grant proceeds the property.

**Applicants may be required to submit additional information that the CRT deems necessary*

Organization Name:	Galaxy Events		
Mailing Address:	235 Walton St.		
City:	Syracuse	State: NY	Zip: 13202
Phone:	315-471-9597	Fax:	315-472-1888
Contact Person:	Carrie Wojtaszek		
Email Address:	carrie@galaxyeventscompany.com		
Executive Director/ President:	Pamela Levine		
Executive Director/ President's Email:	pam@galaxyeventscompany.com		
Title of Proposed Project:	Moonlight Movie Series		
Primary Purpose of Proposed Project:	community gathering/family event		
Estimated Project Start Date:	7/9/18	Estimated End Date:	7/30/18
Total Project Budget:			
Funding Requested:	\$15,000		
Primary Purpose of Requested Funds:	underwrite cost of event		

I have read paragraph 6.2 of the instructions and understand that the applicant must identify in writing to CRT any information it deems proprietary and requests not be made publicly available.

Please check here if you have marked information as confidential/proprietary.

I hereby certify that all the facts, figures, and representations made in this application, including all attachments, are true and correct to the best of my knowledge, and this application is made with the approval of my board of directors.

Executive Director

Carrie Wojtaszek

Date: 6/8/18



The Moonlight Movie Series at the Amp will provide residents with the opportunity to come together, under the stars, and enjoy a free family-friendly evening. The benefit to the body and soul will be evident as visitors experience the tranquility of the park at night as they are transferred to a world away and enjoying every minute of it. The classic movies that will be on the schedule will promise to unite young and old as they create memories that will last a lifetime while the free admission and free accessible parking will allow all to experience the panoramic views of Onondaga Lake.

Thousands of families from Onondaga County came out to enjoy the Midnight Movie Series in 2017! We expect even more people to attend this year now that the word has spread!

The funds will be used to underwrite the cost of the event. Costs to produce the event include: licensing fees to show the films, security, sound, labor, venue cleaning, advertising and coordination. The four week movie series will run weekly from Monday, July 9th to Monday, July 30th.

Week 1: Monday, July 9- gates open at 5:30
Feature 1: starts at 6pm
Feature 2: starts immediately after feature 1

Week 2: Monday, July 16- gates open at 5:30
Feature 1: starts at 6pm
Feature 2: starts immediately after feature 1

Week 3: Monday, July 23- gates open at 5:30
Feature 1: starts at 6pm
Feature 2: starts immediately after feature 1

Week 4: Monday, July 30- gates open at 5:30
Feature 1: starts at 6pm
Feature 2: starts immediately after feature 1