

Onondaga County Industrial Development Agency
Annual Meeting Minutes
February 7, 2017

The annual meeting of the Onondaga County Industrial Development Agency was held on Tuesday, February 7, 2017 at the 333 West Washington Street, Syracuse, New York in the large conference room on the first floor.

Chairperson Patrick Hogan called the meeting to order at 7:45 am with the following:

PRESENT:

Patrick Hogan
Janice Herzog
Steve Morgan
Susan Stanczyk
Kevin Ryan
Fanny Villarreal

ABSENT:

Victor Ianno

ALSO PRESENT:

Julie Cerio, OCIDA, Executive Director
Isabelle Harris, Secretary
Nate Stevens, Treasurer
Karen Doster, Recording Secretary
Tony Rivizzigno, Gilberti Law Firm
Sara Wisniewski, Gilberti Law Firm

APPROVAL OF ANNUAL MEETING MINUTES – MARCH 8, 2016

Upon a motion by Susan Stanczyk, seconded by Steve Morgan, the OCIDA Board approved the minutes of the March 8, 2016 annual meeting. Motion was carried.

SLATE OF OFFICERS & CHAIRS

Upon a motion by Fanny Villarreal, seconded by Janice Herzog, the OCIDA Board approved a resolution appointing Patrick Hogan as Chair, Janice Herzog as Vice Chair, Julie Cerio as Executive Director, Isabelle Harris as Secretary, Nate Stevens as Treasurer, Karen Doster as Recording Secretary, Christopher Cox as Assistant Treasurer, Julie A. Cerio as Freedom of Information Act Officer, Patrick Hogan as Freedom of Information Act Appeals Officer and Julie A. Cerio as State Finance Law Contract (Procurement) Officer. Motion was carried.

REVIEW AND APPROVAL 2016 ANNUAL REPORT

Isabelle Harris stated there were 10 projects with a capital investment of \$134,000,000 and 7 PILOTS this year.

Upon a motion by Janice Herzog, seconded by Fanny Villarreal, the OCIDA Board approved a resolution accepting the 2016 Annual Report. Motion was carried.

GOVERNANCE COMMITTEE REPORT

Upon a motion by Kevin Ryan seconded by Janice Herzog, the OCIDA Board approved a resolution accepting the Governance Committee Report. Motion was carried.

ANNUAL PROJECT REVIEW

Julie Cerio stated our bylaws say after a period of time if projects haven't done anything we will call them and follow up with them. Isabelle Harris stated she has followed up with the three projects and there is nothing going on.

Julie Cerio stated they can come back to us and decide to go forward. She stated Ulta Dairy has changed its focus on what they want to do.

Steve Morgan asked if these are PILOTS that were granted and never satisfied. Isabelle Harris stated they came to the Board but haven't moved forward at all.

Kevin Ryan asked what happened with St. Cecelia's Place. Isabelle Harris stated she talked to their attorney and they just haven't been able to move forward.

Patrick Hogan stated procedurally we always touch base with them. Julie Cerio stated yes and more than one time.

Isabelle Harris stated she talked to Feldmeier and they are not in a place to move forward.

Upon a motion by Janice Herzog, seconded by Kevin Ryan, the OCIDA Board approved a resolution to terminate the Feldmeier Equipment, Inc. (3101-15-13A), Saint Cecilia's Place LLC Project (3101-15-03A) and Ultra Dairy Project (3101-15-05E). Motion was carried.

REAPPOINTMENT OF CONTRACTORS

Julie Cerio stated the Agency RFP's for audit and legal services every three years but our rules require annual reappointment. Nate Stevens stated it is up for RFP next year.

Upon a motion by Janice Herzog, seconded by Susan Stanczyk, the OCIDA Board approved a resolution reappointing for one year Gilberti Heintz, and Smith as Agency Counsel, Bond, Schoeneck & King; Hancock & Estabrook; Harris Beach; Barclay Damon; Trespasz and Marquardt and Wood & Smith as Special Counsel and The Bonadio Group CPAs as Auditor. Motion was carried.

ACCOUNTS AND SIGNATURE AUTHORIZATION

Nate Steven stated this resolution is authorizing a signature authority. He stated the three signers are himself, Julie Cerio and Patrick Hogan.

Susan Stanczyk stated last year we had Solvay Bank and M & T and asked if there is a reason why there is not two. Nate Stevens stated the Solvay Bank account wasn't active and it didn't have a lot of money it so we ceased operations.

Upon a motion by Susan Stanczyk, seconded by Steve Morgan, the OCIDA Board approved a resolution authorizing the accounts and signature authorizations at M & T Bank. Motion was carried.

Fanny Villarreal asked why we are not working with Solvay Bank because they are local. Nate Stevens stated a majority of the Agency's banking is with M & T Bank and the Solvay Bank account was small relative to everything we were doing.

Kevin Ryan stated he thinks the question is why isn't our main account with Solvay Bank, a local operation as opposed to the international conglomerate, M & T Bank. Nate Stevens stated he will certainly look into it.

Julie Cerio stated there are times that she needs to sign documents and M & T is conveniently located and are great to work with. She stated there is nothing in our charter requiring we use local.

Patrick Hogan suggested exploring it. Isabelle Harris stated yes.

Upon a motion by Janice Herzog, seconded by Patrick Hogan, the OCIDA Board adjourned the meeting at 7:56 am. Motion was carried.



Isabelle Harris, Secretary