

Onondaga County Industrial Development Agency
Governance Committee Meeting Minutes
December 10, 2014

A Governance Committee meeting of the Onondaga County Industrial Development Agency was held on Tuesday, December 10, 2014 at the 333 West Washington Street, Syracuse, New York in the large conference room on the first floor.

Chairperson Donna DeSiato called the meeting to order at 8:15 am with the following:

PRESENT:

Daniel Queri
Jessica Crawford
Pat Hogan

ALSO PRESENT:

Julie A. Cerio, OCIDA, Executive Director
Kristi Smiley, OCIDA, Secretary & Treasurer
Honora Spillane, Office of Economic Development
Karen Doster, Recording Secretary, Agency

APPROVAL OF GOVERNANCE COMMITTEE MEETING MINUTES – OCTOBER 7, 2014

Upon a motion by Daniel Queri, seconded by Pat Hogan, the OCIDA Board approved the Governance Committee regular meeting minutes of October 7, 2014. Motion was carried.

REVIEW OF COMMITTEE EVALUATIONS

Kristi Smiley stated that there was an error on the Governance evaluations so the numbers will be 3's all across the board in "agrees" except for the 2nd item will be 2 "agrees" and 1 "somewhat agrees". She stated that it will be reflected in the report. She asked that the Committee approve the evaluations with those changes.

Upon a motion by Daniel Queri, seconded by Pat Hogan, the OCIDA Governance Committee approved a resolution to transmit the Governance summary evaluation with the changes to Governance Committee Evaluation where they are all 3's except for second item is 2 agrees and 1 somewhat agree. Motion was carried.

Upon a motion by Daniel Queri, seconded by Pat Hogan, the OCIDA Governance Committee approved a resolution to transmit the summary evaluation of the Audit Committee and the Finance Committee without comment to the Agency Board for review and acceptance. Motion was carried.

REVIEW OF BOARD AND STAFF EVALUATIONS

Kristi Smiley stated that the board evaluation is up to date but the staff evaluation should now be 7's across the board so all the 6's would be 7's on the board evaluations and all the 5's would be 6's.

Upon a motion by Daniel Queri, seconded by Pat Hogan, the OCIDA Governance Committee approved a resolution to transmit the summary evaluations of the Board and Staff without comment to the Agency Board for review and acceptance including the modifications. Motion was carried.

REVIEW OF COMMITTEE CHARTERS

Kristi Smiley stated that there are no changes to the Governance Committee Charter.

Upon a motion by Pat Hogan, seconded by Daniel Queri, the OCIDA Governance Committee approved a resolution to transmit the Governance Committee Charter without comment to the Agency Board for review and acceptance.

Kristi Smiley stated that there are no changes and the two resolutions can be done as one.

Upon a motion by Daniel Queri, seconded by Pat Hogan, the OCIDA Governance Committee approved a resolution to transmit the Audit Committee Charter and Finance Committee Charter without comment to the Agency Board for review and acceptance. Motion was carried.

DRAFT ANNUAL REPORTS (2013 FISCAL YEAR)

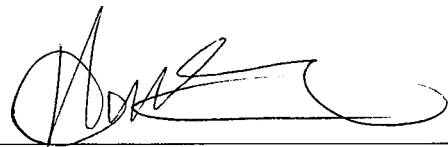
Kristi Smiley stated that the Annual Report summarizes who is on the committee, what meetings were held, what was done in each committee and they will be incorporated into the Annual Report presented to the Board at the January Annual Meeting. She stated that the Governance Committee meeting will be filled out to reflect there were no issues with the self-evaluations or Charter.

Upon a motion by Daniel Queri, seconded by Pat Hogan, the OCIDA Governance Committee approved a resolution to transmit the Governance Committee Annual Report without comment to the Board for review and acceptance. Motion was carried.

Kristi Smiley stated that the two resolutions can be done as one.

Upon a motion by Pat Hogan, seconded by Daniel Queri, the OCIDA Governance Committee approved a resolution to transmit the Audit Committee Annual Report and the Finance Committee Annual Report without comment to the Board for review and acceptance.

Upon a motion by Daniel Queri, seconded by Pat Hogan, the OCIDA Board adjourned the meeting at 8:08 am. Motion was carried.



Honora Spillane, Secretary