

**ONONDAGA CIVIC DEVELOPMENT CORPORATION**  
**Governance Committee Meeting Minutes**  
**December 8, 2016**

A Governance Committee meeting of the Onondaga Civic Development Corporation was held on Thursday, December 8, 2016 at 333 West Washington Street, Syracuse, New York, 13202, in the large conference room on the first floor.

Matthew Marko called the meeting to order at 8:15 am with the following:

**PRESENT:**

Ben Dublin  
Matthew Marko  
Michael LaFlair

**ALSO PRESENT:**

Julie Cerio, President/CEO  
Steven Coker, Secretary  
Nate Stevens, Treasurer  
Karen Doster, Recording Secretary  
Christopher Andreucci, Harris Beach  
Ravi Raman, Board Member

APPROVAL OF REGULAR MEETING MINUTES – DECEMBER 21, 2015

Upon a motion by Ben Dublin, seconded by Matthew Marko, the OCDC Board approved the regular meeting minutes of December 21, 2015 with the name change under Review Procurement Policy from McAnaney to Marko. Motion was carried unanimously.

REVIEW OF COMMITTEE EVALUATION

Upon a motion by Ben Dublin, seconded by Michael LaFlair, the OCDC Governance Committee approved a resolution to transmit the Committee's summary evaluations without comment to the Agency Board for review and acceptance. Motion was carried unanimously.

REVIEW STAFF AND BOARD SELF-EVALUATIONS

Upon a motion by Ben Dublin, seconded by Michael LaFlair, the OCDC Governance Committee approved a resolution to transmit the Summary evaluation of the Board and Staff without comment to the Agency Board for review and acceptance. Motion was carried unanimously.

REVIEW OF COMMITTEE CHARTERS

Upon a motion by Ben Dublin, seconded by Michael LaFlair, the OCDC Governance Committee approved a resolution to transmit the Audit and Finance Committee charter without comment to the Board for review and acceptance. Motion was carried unanimously.

DRAFT ANNUAL REPORT (2016 FISCAL YEAR)

Upon a motion by Michael LaFlair, seconded by Ben Dublin, the OCDC Governance Committee approved a resolution approving its 2016 Annual Report without comment and recommending approval to the full board. Motion was carried unanimously.

Upon a motion by Ben Dublin, seconded by Michael LaFlair, the OCDC Governance Committee adjourned the meeting at 8:23 am. Motion was carried unanimously.

  
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Brian M. Bartlett, Secretary