

**ONONDAGA CIVIC DEVELOPMENT CORPORATION**  
**Governance Committee Meeting Minutes**  
**September 4, 2014**

A Governance Committee meeting of the Onondaga Civic Development Corporation was held on Thursday, September 4, 2014 at 333 West Washington Street, Syracuse, New York, 13202, in the large conference room on the first floor.

Cydney Johnson called the meeting to order at 8:23 am with the following:

**PRESENT:**

Cydney Johnson  
Matt McAnaney

**ABSENT:**

Jim Farrell

**ALSO PRESENT:**

Honora Spillane, Secretary  
Kristi Smiley, Treasurer  
Linda McShane, Office of Economic Development  
Karen Doster, Office of Economic Development  
Christopher Andreucci, Harris Beach

APPROVAL OF REGULAR MEETING MINUTES – SEPTEMBER 12, 2013

Upon a motion by James Farrell, seconded by Matt McAnaney, the OCDC Board approved the regular meeting minutes of September 12, 2013. Motion was carried unanimously.

REVIEW PROCUREMENT POLICY

Upon a motion by Cydney Johnson, seconded by Matt McAnaney, the OCDC Governance Committee approved a resolution approving the Procurement Policy. Motion was carried unanimously.

REVIEW COMMITTEE CHARTER

Upon a motion by Cydney Johnson, seconded by Matt McAnaney, the OCDC Governance Committee approved a resolution approving the Committee Charter without comment. Motion was carried unanimously.

REVIEW BYLAWS

Matt McAnaney asked if there were changes to the Bylaws. Kristi Smiley stated that there were no changes.

Upon a motion by Cydney Johnson, seconded by Matt McAnaney, the OCDC Governance Committee approved a resolution approving the Bylaws. Motion was carried unanimously.

REVIEW CODE OF ETHICS

Matt McAnaney asked if there were any changes to the Code of Ethics. Honora Spillane stated that there were no changes.

Upon a motion by Cydney Johnson, seconded by Matt McAnaney, the OCDC Governance Committee approved a resolution approving the Code of Ethics. Motion was carried unanimously.

Upon a motion by Matt McAnaney, seconded by Cydney Johnson, the OCDC Governance Committee adjourned the meeting at 8:25 am. Motion was carried unanimously.



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Honora Spillane, Secretary