

**ONONDAGA CIVIC DEVELOPMENT CORPORATION**

**Regular Meeting Minutes**

**March 10, 2016**

The Regular meeting of the Onondaga Civic Development Corporation was held on Thursday, March 10, 2016 at 333 West Washington Street, Syracuse, New York, 13202, in the large conference room on the 1st floor.

Ben Dublin called the meeting to order at 8:25 am with the following:

**PRESENT:**

Ben Dublin  
Len Manfrates  
Matthew Marko  
Michael LaFlair

**ABSENT:**

Ravi Raman  
Alison Miller  
Dennis DuVal

**ALSO PRESENT:**

Julie Cerio, President/CEO  
Honora Spillane, Secretary  
Rachel Endries, Harris Beach  
Steve Coker, Secretary  
Karen Doster, Recording Secretary  
Mike Lisson, Grossman St. Amour

APPROVAL OF REGULAR MEETING MINUTES – FEBRUARY 11, 2016

Upon a motion by Michael LaFlair, seconded by Leonard Manfrates, the OCDC Board approved the regular meeting minutes of February 11, 2016. Motion was carried unanimously.

TREASURER’S REPORT

Honora Spillane gave a brief review of the Treasurer’s Report for the month of February 2016.

Upon a motion by Matthew Marko, seconded by Leonard Manfrates, the OCIDA Board approved the Treasurer’s Report for the month of February 2016. Motion was carried unanimously.

## PAYMENT OF BILLS

Honora Spillane gave a brief review of the Payment of Bills Schedule #58.

Honora Spillane stated the CenterState contract is for work with Work Training and the Up Start Entrepreneurship Program. She stated it was 4 equal payments of \$125,000 over about a 2.5 year period. She stated Dominic Robinson gave the Board an update and this is the 3<sup>rd</sup> payment.

Michael LaFlair stated his organization has a contract with CenterState and asked if he should abstain. Rachel Endries asked if there is any personal benefit. Honora Spillane stated no. Rachel Endries stated there is no conflict.

Upon a motion by Leonard Manfrates, seconded by Matthew Marko, the OCDC Board approved the Payment of Bills scheduled #58 with General Expenses being \$135,435.68 and Marketing being \$6,542.49. Motion was carried unanimously.

## CONFLICT OF INTEREST

The Conflict of Interest was circulated and there were no comments.

## BROPHY SERVICES, INC.

Steven Coker stated that Eileen Brophy submitted an EPP application for training 46 leadership positions to prepare themselves for the growth of the company. He stated they have issues with retaining the leadership and they want to bring in a company to help them with their mission to keep these people in place and pursue additional opportunities.

Honora Spillane stated it is something we see with a lot of companies that retaining people who have got into a leadership position have the hard skills but need that little soft skill wrap around.

Upon a motion by Michael LaFlair, seconded by Matthew Marko, the OCDC Board approved a resolution funding an Employee Productivity Program contract for Brophy Services, Inc. for up to \$12,500 from the Economic Growth Fund and authorizing an officer of the Corporation to sign the necessary documents. Motion was carried.

Len Manfrates asked what the financial outlook is for this year. Julie Cerio stated we now have competition for not for profit lending from the City. She stated she spoke with Chris Andreucci has some creative ideas with projects that are not big enough for a bond. She stated his ideas are with lumping multiple not for profits together and getting a bond issue.

Matthew Marko stated if support from the board members is needed let them know.

Honora Spillane stated it was a pleasure working for OCDC for 5 years and she is going to miss the work that has been done. She stated she thinks OCDC has done some really great things.

Upon a motion by Leonard Manfrates, seconded by Matthew Marko, the OCDC Board adjourned the meeting at 8:35 am. Motion was carried unanimously.



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Steven Coker, Secretary