



## ONONDAGA CIVIC DEVELOPMENT CORPORATION

333 W. WASHINGTON STREET, SUITE 130, SYRACUSE, NY 13202  
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### MEETING AGENDA

#### 2012 Annual Meeting

8:15 a.m. Office of Economic Development Conference Room  
March 14, 2013

#### 8:15 am Call to Order

##### A. Approval of 2012 OCDC Annual meeting minutes

#### Action Items

##### 1. Election of Officers

**Board Action Requested:** A Resolution appointing the Officers of the Corporation as follows:

- Mary Beth Primo, President/CEO
- Honora Spillane, Secretary
- Kristi Smiley, Treasurer/CFO
- Christopher Cox, Assistant Treasurer
- Karen Doster, Recording Secretary
- Mary Beth Primo, Freedom of Information Act Officer
- Matthew McAnaney, Freedom of Information Act Appeals Officer

##### 2. Approval of Committee Members

**Board Action Requested:** A Resolution appointing committee members of the Corporation as follows:

###### **Audit Committee:**

- Don Colon, Chair
- Scott Koldin
- Matthew McAnaney

###### **Finance Committee:**

- Dale Sweetland, Chair
- Tom Cerio
- Matthew McAnaney

###### **Governance Committee:**

- Cydney Johnson, Chair
- James Farrell
- Matthew McAnaney

**3. Review and Approve 2012 Annual Audit**

**Board Action Requested:** A Resolution approving the 2012 Audit of the Corporation.

**Representative:** Mike Lisson, Grossman St. Amour CPAs PLLC

**4. Review/Approve Governance Committee Report**

The Committee, will present the Governance Committee Report to the Corporation.

**Board Action Requested:** A Resolution accepting the report of the Governance Committee.

**Representative:** Cydney Johnson, Chair

**5. Review and Approve 2012 Annual Report**

**Board Action Requested:** A Resolution approving the 2012 Annual Report of the Trust.

**Representative:** Mary Beth Primo, President/CEO

**6. Reappointment of Contractors:** The Corporation appoints Counsel, Special Counsels, and an Auditor for a 3-year period. The agreement, however, is subject to annual reappointment by the Corporation.

**Agency Action Requested:**

1. A Resolution reappointing Harris Beach, PLLC as Counsel.
2. A Resolution reappointing Hancock & Estabrook; Hiscock & Barclay; Bond, Schoeneck & King; Sarofeen & Arbon; Mackenzie Hughes; and Trespasz & Marquardt as Special Counsel.
3. A Resolution reappointing Grossman St. Amour CPAs PLLC as Auditor.

**Representative:** Mary Beth Primo, President/CEO

**7. Accounts and Signature Authorization**

**M & T**

**Agency Action Requested:** A Resolution of the Board authorizing accounts and signature authority.

**Representative:** Kristi Smiley, Treasurer

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