

**TRUST FOR CULTURAL RESOURCES OF
THE COUNTY OF ONONDAGA
Regular Meeting
March 16, 2017**

The Regular meeting of the Trust for Cultural Resources of the County of Onondaga was held on Tuesday, March 16, 2017 at 333 West Washington Street, Syracuse, New York, 13202, in the large conference room on the first floor.

Trustee Greg Lancette called the meeting to order at 8:33 am with the following:

PRESENT:

Greg Lancette
Stefano Cambareri
Matt McAnaney
Dennis Duval

ALSO PRESENT:

Julie Cerio, Executive Director
Isabelle Harris, Secretary
Nathaniel Stevens, Treasurer
Karen Doster, recording Secretary
Chris Andreucci, Harris Beach (teleconference)
Michael Lisson, Grossman St. Amour CPA's

APPROVAL OF REGULAR MEETING MINUTES – JANUARY 12, 2017

Upon a motion by Matthew McAnaney, seconded by Steve Cambareri, the CRT Board approved the Regular meeting minutes of January 12, 2017. Motion was carried unanimously.

TREASURER'S REPORT

Nate Stevens gave a brief review of the Treasurer's Report for the month of February 2017.

Upon a motion by Matthew McAnaney, seconded by Dennis Duval, the CRT Board approved the Treasurer's Report for the month of February 2017. Motion was carried unanimously.

PAYMENT OF BILLS

Nate Stevens gave a brief review of the Payment of Bills, Schedule #32.

Upon a motion by Stefano Cambareri, seconded by Matt McAnaney, the CRT Board approved the Payment of Bills, Schedule #32 for \$20,263.47. Motion was carried unanimously.

AUDITOR RFP

Nate Stevens stated we received two responses to the RFP and a copies were distributed to the Board Members. He stated the responses were from Grossman St. Amour who just completed our current audit and Bonadio Group. He stated both firms responded with a flat fee price of \$4,000 each for the next 3 years. He stated this audit covers the fiscal years ending December 31 2017, December 31, 2018 and December 31, 2019. He stated there is a one year extension option for December 31, 2020.

Julie Cerio stated staff recommendation is to stay with Grossman St. Amour and staff uses Bonadio Group for OCIDA and its nice to have two different auditors so it doesn't look like all our eggs are in one basket. She stated Mike Lisson been wonderful to work with, very responsive and flexible.

Upon a motion by Stefano Cambareri, seconded by Dennis Duval, the CRT Board approved a resolution selecting Grossman St. Amour, PLLC, a local accounting firm, th provide auditing services to the Agency. Motion was carried unanimously.

LEGAL RFP

Nate Stevens stated legal RFP responses were received from Bond Schoeneck and King, Gilberti Law Firm, Harris Beach, Trespacz and Marquardt, and McKenzie Hughes. He stated they were asked to give us a billing range for partner, associate or paralegal. He stated our current vendor rates are \$210 and \$195. He stated the 2016 expenses for CRT was \$2500 so we

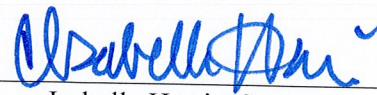
are not spending a lot of money on our legal services. He stated the firm staff is recommending Harris Beach which has a partner cost of \$230 and an associate cost of \$175.

Julie Cerio stated Chris Andreucci has been a phenomenal attorney and very responsive. She stated he always responds back to us in a day. She stated he was here at the inception and drew up all the papers. She stated he knows things right off the top of his head and she can't say enough about how responsive he is. She stated he is so good and always knows the answer and if he doesn't know it he is back to her in an hour. She stated couldn't do this without him. She stated staff recommendation is to stay with Harris Beach.

Matt McAnaney stated the range was \$210 and the low was \$195. Nate Stevens stated yes. Julie Cerio stated there were firms that were a little cheaper but Chris Andreucci has vast experience.

Upon a motion by Dennis Duval, seconded by Matt McAnaney, the CRT Board approved a resolution selecting Harris Beach, PLLC, a local law firm, to provide legal services to the Agency. Stefano Cambareri abstained. Motion was carried unanimously.

Upon a motion by Dennis Duval, seconded by Matthew McAnaney, the CRT Board adjourned the CRT meeting at 8:43 am.



Isabelle Harris, Secretary