



TRUST FOR CULTURAL RESOURCES

333 WEST WASHINGTON STREET, SUITE 130, SYRACUSE, NY 13202
PHONE: 315.435.3770 • FAX: 315.435.3669 • SYRACUSECENTRAL.COM

SPECIAL MEETING AGENDA

**1:00PM. Office of Economic Development Conference Room
July 19, 2017**

1:00 P.M. Call to Order

- A. Approval of CRT March 16, 2017 meeting minutes
- B. Treasurer's Report
- C. Payment of Bills
- D. Conflict of Interest Disclosure

Action Items

1. Cultural and Recreational Event – Movie Night at the Amphitheater

In furtherance of its corporate purposes among which includes “to encourage the creative and innovative use of public and private resources in order to preserve and protect the cultural resources of the county” and in consultation with the Onondaga County, the Trust for Cultural Resources of the County of Onondaga (“CRT”) desires to incentivize the occurrence of a cultural and recreational event at the Lakeview Amphitheater. More specifically, the cultural and recreational event will be three movie nights to occur on three dates in the summer of 2017 whereby movies will be shown each night at an event open to the public at the Lakeview Amphitheater. CRT will accomplish this by entering into a contract (the “Contract”) with Galaxy Communications to manage and promote this event for a sum of \$15,000. Due to issues of timeliness that could not have been reasonably foreseen and in accordance with its procurement policy, CRT is deviating from its standard procedure of issuing a request for proposals to three potential vendors and is authorizing the procurement of this service from the Vendor as a sole source contract.

Board Action Requested: A Resolution of the Board authorizing the execution and delivery of the Contract with the Vendor consistent with the terms described above and authorizing, in accordance with the procurement policy, the procurement of this service as a sole source contract.

Representative: Julie Cerio, Executive Director

ADJOURN