



## TRUST FOR CULTURAL RESOURCES

333 WEST WASHINGTON STREET, SUITE 130, SYRACUSE, NY 13202  
PHONE: 315.435.3770 • FAX: 315.435.3669 • SYRACUSECENTRAL.COM

### Regular Meeting Agenda

**8:30 a.m. at the Office of Economic Development  
March 9, 2022**

#### **8:30 a.m. Call to Order**

- A. Approval of CRT January 5, 2022 meeting minutes
- B. Approval of CRT Organizational January 5, 2022 meeting minutes
- C. Treasurer's Report
- D. Payment of Bills
- E. Conflict of Interest Disclosure

#### **Action Items:**

None

**ADJOURN**

**TRUST FOR CULTURAL RESOURCES OF  
THE COUNTY OF ONONDAGA  
Regular Meeting  
January 5, 2022**

A regular meeting of the Trust for Cultural Resources of the County of Onondaga was held on Wednesday, January 5, 2022 at 333 West Washington Street and via Zoom Teleconference.

Trustee Greg Lancette called the meeting to order at 8:40 am with the following:

**PRESENT:**

Greg Lancette  
Robert Petrovich  
Leslie Garcea  
Regina McArthur  
Ryan Smith

**ABSENT:**

**ALSO PRESENT:**

Robert Petrovich, Executive Director  
Carolyn Evans-Dean, Secretary  
Nathaniel Stevens, Treasurer  
Karen Doster, Recording Secretary  
Chris Andreucci, Harris Beach

**APPROVAL OF REGULAR MEETING MINUTES – NOVEMBER 17, 2021**

Upon a motion by Greg Lancette, by Leslie Garcea, the Board approved the regular meeting minutes of November 17, 2021. Motion was carried unanimously.

**TREASURER’S REPORT**

Nate Stevens gave a brief review of the Treasurer’s Report for the month ending December 2021.

Upon a motion by Leslie Garcea, seconded by Robert Petrovich, the CRT Board approved the Treasurer’s Report for the month of December 2021.

**PAYMENT OF BILLS**

Nate Stevens stated there is no Payment of Bills Schedule #51 for the month of December 2021.

Upon a motion by Regina McArthur, seconded by Leslie Garcea, the CRT Board approved the Payment of Bills, Schedule #51 with General Expenses being \$16,483.13. Motion was carried unanimously.

CONFLICT OF INTEREST DISCLOSURE

A Conflict of Interest is not necessary based upon agenda items.

Upon a motion by Robert Petrovich, seconded by Greg Lancette, the CRT Board adjourned the meeting at 8:43 am.

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Carolyn Evans-Dean, Secretary

**TRUST FOR CULTURAL RESOURCES OF  
THE COUNTY OF ONONDAGA  
Organizational Meeting  
January 5, 2022**

An organizational meeting of the Trust for Cultural Resources of the County of Onondaga was held on Wednesday, January 5, 2022 via Zoom Teleconference.

Trustee Greg Lancette called the meeting to order at 8:29 am with the following:

**PRESENT:**

Greg Lancette  
Robert Petrovich  
Leslie Garcea  
Regina McArthur  
Ryan Smith

**ALSO PRESENT:**

Robert Petrovich, Executive Director  
Carolyn Evans-Dean, Secretary  
Nathaniel Stevens, Treasurer  
Karen Doster, Recording Secretary  
Chris Andreucci, Harris Beach

**APPROVAL OF ORGANIZATIONAL MEETING MINUTES – JANUARY 13, 2021**

Upon a motion by Ryan Smith, seconded by Regina McArthur, the CRT Board approved the organization meeting minutes of January 13, 2021. Motion was carried unanimously.

**APPOINTMENT OF CRT TRUSTEES**

Upon a motion by Leslie Garcea, seconded by Regina McArthur, the Board approved the slate of officers to include: CRT Trustees (Greg Lancette, Leslie Garcea, Regina McArthur), Chairperson (Greg Lancette), Executive Director (Robert Petrovich), Treasurer (Nathaniel Stevens), Assistant Treasurer (Christopher Cox), Secretary (Carolyn Evans-Dean) Recording Secretary (Karen Doster), Governance Committee (Greg Lancette, Robert Petrovich, Regina McArthur), Audit/Finance Committee (Greg Lancette, Leslie Garcea, Ryan Smith). Motion was carried unanimously.

## APPOINTMENT OF VENDORS

### CRT COUNSEL

Robert Petrovich stated consistent with prior years staff's recommendation is reappointment of Harris Beach PLLC as primary legal counsel to the Trust and Trespacz & Marquardt, Bond, Schoeneck & King, Nixon Peabody and Hancock & Estabrook would be available as conflict counsel should the need arise.

Upon a motion by Regina McArthur, seconded by Leslie Garcea, the CRT Board approved a resolution reappointing Harris Beach PLLC as primary legal counsel and appointing Trespacz & Marquardt, Bond Schoeneck & King, Nixon Peabody and Hancock & Estabrook as conflict counsel to provide legal representation. Motion was carried unanimously.

### CRT AUDIT SERVICES

Carolyn Evans-Dean stated last year the three year contract award was given to Grossman St. Amour CPAs as the primary auditor and The Bonadio Group as the special auditor.

Robert Petrovich stated staff is looking to reappoint Grossman St. Amour as primary audit service provider and The Bonadio Group as the special Auditor for CRT.

Upon a motion by Robert Petrovich, seconded by Regina McArthur, the CRT Board approved a resolution reappointing Grossman St. Amour CPAs PLLC for primary audit services and Bonadio Group as special auditor.

Upon a motion by Regina McArthur, seconded by Ryan Smith, the CRT Board adjourned the meeting at 8:34 am. Motion was carried.

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Carolyn Evans-Dean, Secretary



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 333 WASHINGTON STREET, SUITE 130, SYRACUSE, NY 13202  
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Treasurer's Report Overview  
 February 28, 2022

Revenue / Expense / Income	Current Period	Current Year	2022 Budget Amount	Current YTD Change to Budget
Operating Revenue	6	12	165,900	(165,888)
Administrative Expense	2,971	7,403	100,000	(92,597)
Operating/Program Exp.	-	-	65,900	(65,900)
Net Ordinary Income	(2,965)	(7,391)	-	(7,391)

Current Assets	Current YTD	Prior YTD
Total Cash	762,115	883,636
Less Pass Through Received	-	-
Available Cash	762,115	883,636
Receivables (less pass through rec.)	-	-
Other	-	-
Total	762,115	883,636

Reserve for Contracts	
County Operations	92,597
Program Reserve	50,000
Total	142,597

Receivables	
0-120 days	-
> 120 days	-
Total	-

# Trust for Cultural Resources of the County of Onondaga

## Profit and Loss

February 2022

	TOTAL
Income	
45000 Non-Operating Revenue	
45030 Interest	5.68
<b>Total 45000 Non-Operating Revenue</b>	<b>5.68</b>
<b>Total Income</b>	<b>\$5.68</b>
GROSS PROFIT	<b>\$5.68</b>
Expenses	
65000 Operating Expenses	
62000 Contractual Expenses	
63000 Administrative Expense	2,971.44
<b>Total 62000 Contractual Expenses</b>	<b>2,971.44</b>
<b>Total 65000 Operating Expenses</b>	<b>2,971.44</b>
<b>Total Expenses</b>	<b>\$2,971.44</b>
NET OPERATING INCOME	<b>\$ -2,965.76</b>
NET INCOME	<b>\$ -2,965.76</b>

# Trust for Cultural Resources of the County of Onondaga

## Balance Sheet

As of February 28, 2022

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
100 Trust for Cultural Resources fo	21,629.82
105 M&T Savings	740,463.77
110 Petty Cash	21.49
<b>Total Bank Accounts</b>	<b>\$762,115.08</b>
<b>Total Current Assets</b>	<b>\$762,115.08</b>
<b>TOTAL ASSETS</b>	<b>\$762,115.08</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
600 Accounts Payable	0.00
600.2 Mileage Reimbursement	48.66
600.3 OED Contract	117,925.67
<b>Total 600 Accounts Payable</b>	<b>117,974.33</b>
<b>Total Accounts Payable</b>	<b>\$117,974.33</b>
<b>Total Current Liabilities</b>	<b>\$117,974.33</b>
<b>Total Liabilities</b>	<b>\$117,974.33</b>
Equity	
31500 Reserved for Contracts	142,597.00
31600 Equity - Unreserved	-142,597.00
32000 Unrestricted Net Assets	651,531.48
Net Income	-7,390.73
<b>Total Equity</b>	<b>\$644,140.75</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$762,115.08</b>



**THE TRUST FOR CULTURAL RESOURCES OF  
THE COUNTY OF ONONDAGA  
PAYMENT OF BILL - SCHEDULE #52  
March 9, 2022**

**GENERAL EXPENSES**

1. <u>HARRIS BEACH PLLC</u>	\$ <u>105.00</u>
Inv#8844448, Legal thru 1-31-2022	
<b>TOTAL</b>	<b>\$ 105.00</b>