

**TRUST FOR CULTURAL RESOURCES OF  
THE COUNTY OF ONONDAGA  
Governance Committee Meeting  
December 13, 2013**

A Governance Committee meeting of the Trust for Cultural Resources of the County of Onondaga was held on Friday, December 13, 2013 at 333 West Washington Street in the large conference room on the first floor.

Trustee Matt McAnaney called the meeting to order at 8:00 am with the following:

PRESENT:

Matthew McAnaney  
Cydney Johnson

ALSO PRESENT:

Mary Beth Primo, Executive Director  
Honora Spillane, Secretary  
Kristi Smiley, Treasurer  
Karen Doster, Office of Economic Development  
Chris Andreucci, Harris Beach

APPROVAL OF GOVERNANCE COMMITTEE MEETING MINUTES-SEPTEMBER 12, 2013

Upon a motion by Matt McAnaney, seconded by Cydney Johnson, the CRT Board approved the Governance Committee meeting minutes of September 12, 2013. Motion was carried unanimously.

SELF-EVALUATION OF THE GOVERNANCE COMMITTEE

Upon a motion by Matt McAnaney, seconded by Cydney Johnson, the Governance Committee approved a resolution accepting the summary evaluation without comment. Motion was carried unanimously.

REVIEW STAFF AND BOARD SELF EVALUATIONS

Upon a motion by Matt McAnaney, seconded by Cydney Johnson, the CRT Governance Committee approved a resolution accepting the evaluations and recommending approval to the full board. Motion was carried unanimously.

REVIEW OF COMMITTEE CHARTERS

Matt McAnaney asked if there are any changes to the charter. Mary Beth Primo stated that there are no changes.

Upon a motion by Matt McAnaney, seconded by Cydney Johnson, the CRT Governance Committee approved a resolution to transmit the Audit and Finance Committee Charter without comment to the Board for review and acceptance. Motion was carried unanimously.

#### REVIEW ANNUAL REPORTS OF CRT COMMITTEES

Cydney Johnson asked if we want the full Board to approve this at the next regular meeting. Mary Beth Primo stated yes.

Upon a motion by Matt McAnaney, seconded by Cydney Johnson, the CRT Governance Committee approved a resolution accepting the Audit/Finance Committee's annual report and recommending approval to the full Board. Motion was carried unanimously.

#### REVIEW GOVERNANCE COMMITTEE ANNUAL REPORT

Kristi Smiley stated that the annual report goes over who is on the committee, the purpose of the committee, the dates the committee met. She stated that the one change on the self-evaluation will be that there are no issues and will be the final one brought to the Board.

Upon a motion by Matt McAnaney, seconded by Cydney Johnson, the CRT Governance Committee approved a resolution accepting its annual report adding zero issues and recommending approval to the full Board. Motion was carried.

Upon a motion by Matt McAnaney, seconded by Cydney Johnson, the CRT Governance Committee adjourned the meeting at 8:37 am. Motion was carried unanimously.

  
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Nora Spillane, Secretary