



**TRUST FOR CULTURAL RESOURCES**  
333 WEST WASHINGTON STREET, SUITE 130, SYRACUSE, NY 13202  
PHONE: 315.435.3770 • FAX: 315.435.3669 • ONGOVED.COM

**MEETING AGENDA**  
**CRT Finance/Audit Committee Meeting**  
**March 9, 2022**

**8:30 a.m. Call to Order**

**A. Approval of October 13, 2021 meeting minutes**

**Action Items**

**1. Review and Discuss 2021 Fiscal Year Audit**

**Committee Action Requested:** A Resolution of the Committee recommending Board approval of the 2021 Audit of the Trust.

**Representative:** Mike Lisson, Grossman St. Amour CPAs, CRT Auditor

**Adjourn**

**TRUST FOR CULTURAL RESOURCES OF  
THE COUNTY OF ONONDAGA  
Audit/Finance Committee Meeting  
October 13, 2021**

An Audit/Finance Committee meeting of the Trust for Cultural Resources of the County of Onondaga was held on Wednesday, October 13, 2021 at 333 West Washington Street in the large conference room on the first floor.

Trustee Greg Lancette called the meeting to order at 8:34 am with the following:

**PRESENT:**

Greg Lancette  
Robert Petrovich  
Leslie Garcea

**ALSO PRESENT:**

Robert Petrovich, Executive Director  
Carolyn Evans Dean, Secretary  
Nate Stevens, Treasurer  
Karen Doster, Recording Secretary  
Regina McArthur, Trustee  
Mike Lisson, Grossman St. Amour  
Breannah Lane, Grossman St. Amour

**APPROVAL OF AUDIT/FINANCE COMMITTEE MEETING MINUTES-MARCH 10, 2021**

Upon a motion by Leslie Garcea, seconded by Greg Lancette, the CRT Board approved the Audit/Finance Committee meeting minutes of March 10, 2021. Motion was carried unanimously.

**DISCUSS 2021 PRE-AUDIT PROCEDURES**

Mike Lisson gave a brief presentation of pre audit. He stated the presentation is similar to past years. He stated the professional staff is Mark Ciaralli, Breannah Lane and himself. He stated no major changes on the audit responsibilities standpoint. He stated there are some new changes in audit standards that redefines auditor responsibilities and management responsibilities but it's really taking what has already been done for the past 20 years and putting it in the audit opinion or other areas so the average use understands it in more layman's terms. He stated the biggest thing they are seeing with auditor responsibilities is more focused on auditing of the disclosures of the financial statements. He stated work has always done in that area but now the professional standards say they have to do a bit more. He stated not a lot of changes in management

responsibilities and it basically says management is responsible for the oversight and responsibility of the organization, the direction it goes and finances. He stated the planned scope is they do the preliminary audit now looking at the significant balances and what has changed. He stated this past year there is a \$100,000 CNY Arts service contract that was spent and that was the only activity for the Trust in the past year other than ordinary office expenses. He stated they will get those transactions when they do the year end audit. He stated they do an investment compliance report. He stated CRT does not invest in anything significant but they have to issue a report saying CRT is following all of the processes and procedures which is pretty straight forward and is a requirement of the ABO. He stated ABO Regulation 21-01 is an update to 19-01. He stated ABO really wants everything to be disclosed on the website and staff has done a nice job putting everything that is supposed to be up there. He stated everything that CRT does is on the website to a certain degree but they keep expanding that requirement for transparency.

Robert Petrovich asked if there are any problem areas or omissions that we need to correct. Mike Lisson stated he is going to take a closer look at it. He stated there are 16 required items and the annual report. He stated he has learned with the ABO even if you have nothing to disclose, unless you say there is nothing to disclose, they will fault you for not saying that. He stated they want an explanation to the general public that we have nothing to disclose.

Robert Petrovich asked if between now and the final audit if that will be evaluated. Mike Lisson stated yes it will be looked at.

Mike Lisson stated almost every accounting standard was pushed off a full year because of the pandemic so they all become applicable this year. He stated the biggest thing you will see come the year end audit is SAS 134 of the auditor's opinion. He stated the concept in materiality has been redefined to make sure it is consistent across the US. He stated the only significant change in the accounting standard is GASBY 91 Conduit Obligations. He stated CRT is already doing this but a lot of people were doing things differently so you think of the conduit debt that is issued in the name of the Trust, it is not on the books as a liability or asset liability, it sits as a disclosure. He stated that is consistently what is going to happen going forward.

#### REVIEW AND APPROVE 2022 BUDGET

Nate Stevens gave a brief review of the 2022 budget.

Upon a motion by Robert Petrovich, seconded by Leslie Garcea, the CRT Audit/Finance Committee approved a resolution to transmit CRT's 2022 Budget to the Board for approval. Motion was carried unanimously.

#### REVIEW AUDIT/FINANCE COMMITTEE CHARTER

Carolyn Evans-Dean stated there were no changes or comments to the Committee Charter.

Upon a motion by Greg Lancette, seconded by Robert Petrovich, the CRT Audit Finance Committee approved a resolution to transmit the Committee Charter without comment to the Governance Committee for review and recommendation to the Board. Motion was carried unanimously.

#### SELF-EVALUATION OF THE COMMITTEE

Upon a motion by Robert Petrovich, seconded by Leslie Garcea, the CRT Audit Finance Committee approved a resolution to transmit the summary evaluation without comment to the Governance Committee for review and recommendation to the Board. Motion was carried unanimously.

#### REVIEW COMMITTEE ANNUAL REPORT

Carolyn Evans-Dean stated the annual report talks about the Audit-Finance Committee's self-evaluation, the Charter reviewed and the Disposition of Duties reviewed.

Upon a motion by Robert Petrovich, seconded by Leslie Garcea, the CRT Audit Finance Committee approved a resolution to transmit the Annual Report to the Governance Committee for review and recommendation to the Board. Motion was carried unanimously.

Upon a motion by Robert Petrovich, seconded by Leslie Garcea, the CRT Board adjourned the meeting at 8:47 am. Motion was carried unanimously.

---

Carolyn Evans-Dean, Secretary

# Trust for Cultural Resources of the County of Onondaga

**Annual Meeting**  
**March 9, 2022**  
**Mike Lisson, CPA, CITP Partner**

# Agenda

- REQUIRED COMMUNICATIONS
- ANNUAL FINANCIAL INFORMATION
  - FINANCIAL STATEMENTS
  - INVESTMENT POLICY COMPLIANCE
  - REPORT ON INTERNAL CONTROL & OTHER COMPLIANCE
- OTHER INFORMATION

# Required Communications

- **Required by Generally Accepted Governmental Auditing Standards (GAGAS)**
- **AU-C Section 260, The Auditor's Communication with Those Charged with Governance**
- **Those Charged with Governance**
  - Responsible for overseeing strategic direction of entity
  - Responsible for obligations related to accountability
  - Oversees the financial reporting process, including internal controls



# Required Communications (continued)

- **Auditor's Responsibilities with Regard to the Financial Statement Audit**

- We form and express **an opinion** on your financial statements. Does not relieve management or the board of their responsibilities
- Further described in the annual engagement letter

- **Planned Scope and Timing of the Audit**

- Communicated on October 13, 2021
  - We carried out our audit consistent with the planned scope and timing previously communicated
- Significant Risks Identified:
  - **Revenue Recognition**
  - **Service Contracts**

A significant risk for our audit purposes are risks relating to amounts or disclosures in the financial statements that require special audit consideration because of the likelihood and magnitude of the potential misstatement. We consider certain factors to determine whether a risk is a significant risk.

# Required Communications (continued)

- **Qualitative aspects of significant accounting practices**
  - The notes to financials describes significant accounting practices
    - Significant accounting policies (note 1)
    - Conduit debt obligations (note 5)
      - Decrease of \$915,000 (due to bond activity)
  - Significant estimates
  - Financials and notes are fairly consistent with prior year and are fairly presented.
- **Difficulties encountered in performing the audit**
  - None. Management is well prepared and was extremely helpful in assisting and preparing information for the audit
- **Uncorrected and corrected misstatements**
  - There were no uncorrected misstatements that were not recorded by management

# Required Communications (continued)

- **Disagreements with management**
  - None to report
- **Management Representations**
  - Letter dated March 9, 2022
- **Management Consultations with Other Independent Accountants**
  - No consultations have been noted
- **Compliance with All Ethics Requirements regarding independence**
  - Appropriate safeguards applied to eliminate/reduce identified threats to independence, primarily related to non-audit services provided. Non-audit services include:
    - Preparation of the financial statements (deemed a “significant threat”)
- **Other Audit Findings or Issues**
  - None to report

# Required Communications

(continued)

- **Uncorrected and corrected misstatements**
  - There were no uncorrected misstatements that were not recorded by management
  - Minor entry related to finalization of OED expense with Onondaga County was recorded during the course of the audit

# Annual Financial Information

## Financial Statements

- Unmodified (“clean”) audit opinion (pgs 1-2)
  - Change in format and wording of opinion this year
- Management’s Discussion and Analysis (pgs 3-5)
- Statements of Net Position (pg 6)
- Statements of Revenues, Expenses & Changes in Net Position (pg 7)
- Statements of Cash Flows (pg 8)
- Notes to financial statements (pgs 9-13)

# Annual Financial Information

## Net Position Summary

### Net Position

	2021	2020
Cash and cash equivalents	\$ 765,229	\$ 960,205
Total assets	<u>\$ 765,229</u>	<u>\$ 960,205</u>
Due to Onondaga County Office of Economic Development	\$ 110,523	\$ 70,781
Accounts payable	3,175	5,829
Total liabilities	<u>\$ 113,698</u>	<u>\$ 76,610</u>
Net position	<u>\$ 651,531</u>	<u>\$ 883,595</u>

# Annual Financial Information

## Change in Net Position Summary

	Change in Net Position	
	2021	2020
<b>Revenue and other support:</b>		
Interest income	\$ 162	\$ 797
Total revenue and other support	<u>162</u>	<u>797</u>
<b>Expenses:</b>		
Service contracts	\$ 113,000	\$ -
Onondaga County Office of Economic Development	110,523	128,858
Professional services	5,155	4,525
Insurance	3,126	5,675
Office expenses	422	57
Total expenses	<u>232,226</u>	<u>139,115</u>
<b>Change in net position</b>	<b>(232,064)</b>	<b>(138,318)</b>
Net position at beginning of year	<u>883,595</u>	<u>1,021,913</u>
<b>Net position at end of year</b>	<b>\$ 651,531</b>	<b>\$ 883,595</b>



# Annual Financial Information

## Financial Highlights

- **Service Contracts**

- \$113,000 of service contracts

- \$100,000 CNY Arts, Inc.
  - \$13,000 Visit Syracuse, Inc.

- **Onondaga County Office of Economic Development – Decreased \$18,335 to \$110,523**

- Allocation of economic development office expenses to the organization



# Annual Other Reporting

- Investment Policy Compliance
  - Required by NYS Public Authorities Law section 2925
  - No non-compliance matters noted or identified
- Report on Internal Control over Financial Reporting and on Compliance and Other Matters
  - No material weaknesses or non-compliance matters noted



**Trust for Cultural Resources of the  
County of Onondaga  
FINANCIAL STATEMENTS  
December 31, 2021 and 2020**

**Trust for Cultural Resources of the County of Onondaga**

**Table of Contents**

**December 31, 2021 and 2020**

---

	<b>Page(s)</b>
Independent Auditor's Report	1 - 2
Management's Discussion and Analysis (unaudited)	3 - 5
Financial Statements	6 - 8
Notes to the Financial Statements	9 - 13

## **INDEPENDENT AUDITOR'S REPORT**

To the Board of Directors  
Trust for Cultural Resources of the County of Onondaga

### **Report on the Financial Statements**

#### ***Opinion***

We have audited the accompanying financial statements of the business-type activities of the Trust for Cultural Resources of the County of Onondaga (the Trust) as of and for the years ended December 31, 2021 and 2020, and the related notes to the financial statements, which collectively comprise the Trust's basic financial statements as listed in the table of contents.

In our opinion, the accompanying basic financial statements present fairly, in all material respects, the respective financial position of the business-type activities of the Trust, as of December 31, 2021 and 2020, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### ***Basis for Opinion***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Trust and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### ***Management's Responsibilities for the Financial Statements***

The Trust's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Trust's ability to continue as a going concern for one year beyond the financial statement date.

### **Auditor's Responsibility**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Trust's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Trust's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 through 5 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated March 9, 2022, on our consideration of the Trust for Cultural Resources of the County of Onondaga's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Trust for Cultural Resources of the County of Onondaga's internal control over financial reporting and compliance.

Syracuse, New York  
March 9, 2022

**Trust for Cultural Resources of the County of Onondaga**  
**Management's Discussion and Analysis**  
**For the Years Ended December 31, 2021 and 2020 (unaudited)**

---

As management of the Trust for Cultural Resources of the County of Onondaga (the "Trust"), we offer readers of this Trust's financial statements this narrative overview and analysis of the financial activities of the Trust for the fiscal years ended December 31, 2021 and 2020. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in the financial statements.

**FINANCIAL HIGHLIGHTS**

- The Trust primarily receives revenues from project and application fees. No project fees were received in 2021 and 2020.
- The Trust's net position decreased by \$232,064 and \$138,318 in 2021 and 2020, respectively. The decrease is primarily due to service contract expenses totaling \$113,000. The Trust provided funding to CNY Arts, Inc. and Visit Syracuse, Inc. in the amount of \$100,000 and \$13,000, respectively, in 2021. There were no service contract expenses in 2020. This increase in expense is offset by a decrease in administrative expense due to the Onondaga County Office of Economic Development of \$18,335 compared to 2020.

**OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the Trust's basic financial statements. The Trust's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements.

**Government-wide financial statements** – The government-wide financial statements are designed to provide readers with a broad overview of the Trust's finances, in a manner similar to a private-sector business.

The Statement of Net Position presents information on all of the Trust's assets and liabilities, with the difference between the two reported as net positions. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Trust is improving or deteriorating.

The Statement of Activities presents information showing how the Trust's net position changed during the fiscal year. All changes in net position are reported when the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in the future fiscal periods. Both of the government-wide financial statements report only business-type (proprietary) activities, since none of the Trust's activities are considered to be governmental activities supported primarily by taxes.

**Trust for Cultural Resources of the County of Onondaga**  
**Management's Discussion and Analysis**  
**For the Years Ended December 31, 2021 and 2020 (unaudited)**

---

**Fund financial statements** – A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Trust, like other component units of state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The Trust does not have any finance-related legal requirements for funds, as such maintains its books and records consistent with other proprietary funds, which is on a basis consistent with business-type activities. The Trust's financial statements are considered a proprietary fund (enterprise fund) which is the same information as presented within the Statements of Net Position and Statements of Activities.

**Notes to the Financial Statements** – The notes provide additional information that is essential to a full understanding of the data provided in the government-wide financial statements. The notes to the financial statements can be found on pages 9 through 13 of this report.

**GOVERNMENT-WIDE FINANCIAL ANALYSIS**

As noted earlier, net position may serve over time as a useful indicator of the Trust's financial position. In the case of the Trust, assets exceeded liabilities by \$651,531 and \$883,595 as of December 31, 2021 and 2020, respectively. This net position balance primarily consists of cash and cash equivalents of \$765,229 and \$960,205 for 2021 and 2020, respectively, which may be used by the Trust for future economic development needs as more fully described in the Trusts mission statement.



**Trust for Cultural Resources of the County of Onondaga**  
**Management's Discussion and Analysis**  
**For the Years Ended December 31, 2021 and 2020 (unaudited)**

The Trust's only fund is treated as a proprietary (business-type) fund. The following are summarized versions of the government-wide financial statements for 2021 and 2020:

<b>Net Position</b>		
	<b>2021</b>	<b>2020</b>
Cash and cash equivalents	\$ 765,229	\$ 960,205
Total assets	<u>\$ 765,229</u>	<u>\$ 960,205</u>
Due to Onondaga County Office of Economic Development	\$ 110,523	\$ 70,781
Accounts payable	3,175	5,829
Total liabilities	<u>\$ 113,698</u>	<u>\$ 76,610</u>
Net position	<u>\$ 651,531</u>	<u>\$ 883,595</u>
<b>Change in Net Position</b>		
	<b>2021</b>	<b>2020</b>
<b>Revenue and other support:</b>		
Interest income	\$ 162	\$ 797
Total revenue and other support	<u>162</u>	<u>797</u>
<b>Expenses:</b>		
Service contracts	\$ 113,000	\$ -
Onondaga County Office of Economic Development	110,523	128,858
Professional services	5,155	4,525
Insurance	3,126	5,675
Office expenses	422	57
Total expenses	<u>232,226</u>	<u>139,115</u>
<b>Change in net position</b>	<b>(232,064)</b>	<b>(138,318)</b>
Net position at beginning of year	<u>883,595</u>	<u>1,021,913</u>
Net position at end of year	<u>\$ 651,531</u>	<u>\$ 883,595</u>

**REQUEST FOR INFORMATION**

This financial report is designed to provide readers with a general overview of the Trust's finances. If you have questions about this report or need additional information, contact the Trust's board at the Trust for Cultural Resources of the County of Onondaga, 333 W. Washington St, Suite 130, Syracuse, NY 13202.

**Trust for Cultural Resources of the County of Onondaga**

**Statements of Net Position**

	<u>2021</u>	<u>2020</u>
<b>ASSETS</b>		
Current assets:		
Cash and cash equivalents	<u>765,229</u>	\$ 960,205
Total assets	<u><u>\$ 765,229</u></u>	<u><u>\$ 960,205</u></u>
<b>LIABILITIES AND NET POSITION</b>		
Current liabilities:		
Due to Onondaga County Office of Economic Development	110,523	\$ 70,781
Accounts payable	<u>3,175</u>	<u>5,829</u>
Total liabilities	<u><u>113,698</u></u>	<u><u>76,610</u></u>
Net position		
Restricted	55,341	80,191
Unrestricted	<u>596,190</u>	<u>803,404</u>
Total net position	<u><u>651,531</u></u>	<u><u>883,595</u></u>
Total liabilities and net position	<u><u>\$ 765,229</u></u>	<u><u>\$ 960,205</u></u>

The accompanying notes are an integral part of the financial statements

**Trust for Cultural Resources of County of Onondaga**

**Statements of Activities and Changes in Net Position**

	<b>Years ended December 31,</b>	
	<b>2021</b>	<b>2020</b>
<b>Revenue and other support:</b>		
Interest income	\$ 162	\$ 797
Total revenue and other support	<u>162</u>	<u>797</u>
<b>Expenses:</b>		
Service contracts	113,000	-
Onondaga County Office of Economic Development	110,523	128,858
Professional services	5,155	4,525
Insurance	3,126	5,675
Office expenses	422	57
Total expenses	<u>232,226</u>	<u>139,115</u>
<b>Change in net position</b>	<b>(232,064)</b>	<b>(138,318)</b>
Net position at beginning of year	<u>883,595</u>	<u>1,021,913</u>
<b>Net position at end of year</b>	<b><u>\$ 651,531</u></b>	<b><u>\$ 883,595</u></b>

The accompanying notes are an integral part of the financial statements

**Trust for Cultural Resources of the County of Onondaga**

**Statements of Cash Flows – Proprietary fund**

	<b>Years ended December 31,</b>	
	<b>2021</b>	<b>2020</b>
Cash flows from operating activities:		
Inflows -		
Interest received	\$ 162	\$ 797
Application and project fees received	-	-
Outflows -		
Onondaga County Office of Economic Development	(70,781)	(141,458)
Service Contracts	(113,000)	-
Professional services	(5,155)	(4,525)
Other services	(6,202)	(342)
Net cash provided by (used in) operating activities*	<u>(194,976)</u>	<u>(145,528)</u>
Net increase (decrease) in cash and cash equivalents	(194,976)	(145,528)
Cash - Beginning of year	960,205	1,105,733
Cash - End of year	<u>\$ 765,229</u>	<u>\$ 960,205</u>
<b>*Reconciliation of change in net position to net cash provided by (used in) operating activities:</b>		
Change in net position:	\$ (232,064)	\$ (138,318)
Changes in operating assets and liabilities:		
Accounts payable	37,088	(7,210)
Net cash provided by (used in) operating activities	<u>\$ (194,976)</u>	<u>\$ (145,528)</u>

The accompanying notes are an integral part of the financial statements

# Trust for Cultural Resources of the County of Onondaga

## Notes to Financial Statements

---

### 1. Summary of Significant Accounting Policies

#### **Nature of Operations**

The Trust for Cultural Resources of the County of Onondaga ("Trust") supports, promotes, and protects the institutions that provide cultural, educational and recreational opportunities to the people of Onondaga County and New York State. The Trust works to improve the viability and support the growth of these organizations. The Trust offers local, convenient and economical financing opportunities for Onondaga County's non-profit cultural establishments in line with the cultural and economic development priorities of the area.

The Trust is considered a public benefit corporation (public authority) and is subject to rules and regulations of the New York State Public Authorities Act of 2009. The Trust was established in accordance with Article 20 and 22 of the Arts and Cultural Affairs Law of the State of New York. The Trust must provide various reports to New York State officials on a frequent basis. Failure to follow public authority regulations or to provide accurate and timely information to the New York State officials could impair the ability for the Trust to act under the public authority laws of the State of New York.

#### **Basis of Presentation**

The Trust is considered a governmental entity for accounting and financial reporting purposes. The financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

#### **Governance**

The Trust is managed by a Board of Trustees which establishes the general policies governing the organization. The Board of Trustees is comprised of five voting trustees who are all subject to confirmation by the Onondaga County Legislature.

#### **Annual Budgets**

The Trust is required to provide to the New York State authorities budget office an annual budget on operations and capital construction setting forth the estimated receipts and expenditures for the next fiscal year and the current fiscal year. This budget is submitted to the authority's budget office and can be found on the Trust's website at [www.ongoved.com/non-profit/crt/](http://www.ongoved.com/non-profit/crt/).

# Trust for Cultural Resources of the County of Onondaga

## Notes to Financial Statements

---

### 1. Summary of Significant Accounting Policies (continued)

#### **Concentration of Credit Risk**

Financial instruments that potentially subject the Trust to concentration of credit risk consist principally of cash and cash equivalents. The Trust places its temporary cash investments with limited financial institutions and at various times these investments exceed the Federal Deposit Insurance Corporation limits.

#### **Cash and Cash Equivalents**

The Trust considers all short-term investments purchased with an original maturity of three months or less to be cash equivalents.

All deposits of the Trust, including certificates of deposit and special time deposits in excess of the amount insured under the Federal Deposit Insurance Act (FDIC) shall be secured by eligible collateral. Eligible collateral is defined as consisting of any one, or combination, of the following: (a) pledge of eligible securities with an aggregate market value as provided by General Municipal Law equal to the aggregate amount of deposits or (b) by an eligible surety bond payable to the Trust for an amount equal to 100% of the aggregate amount of deposits and the agreed upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims-paying ability is rated in the highest rating category by at least two nationally recognized statistical rating organizations. The Trust has an excess amount of \$515,229 held in both checking and money market accounts from a single bank in excess of the FDIC insured amounts as of December 31, 2021. This excess amount is collateralized by securities held by the pledging financial institution.

#### **Property and Equipment**

Property is recorded at cost at the date of acquisition if purchased or fair market value at the date of donation in the case of gifts. Depreciation is recorded on the straight-line method over the estimated useful lives of the assets.

#### **Net Position**

The net investment in capital assets component of net position consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

The restricted component of net position consists of restricted assets reduced by liabilities and deferred inflows of resources related to those assets. Generally, restricted net position represents grants that have been committed according to the terms and conditions of the grant award agreement.

The unrestricted component of net position consists of restricted assets reduced by liabilities and deferred inflows of resources related to those assets. Generally, a liability relates to restricted assets if the asset results from a resource flow that also results in the recognition of a liability or if the liability will be liquidated with the restricted assets reported.

Trust for Cultural Resources of the County of Onondaga

Notes to Financial Statements

1. Summary of Significant Accounting Policies (continued)

Income Taxes

The Trust is exempt from taxation under Section 115 of the Internal Revenue Code, and has been classified as an organization that is not a private foundation under Section 509(a) of the Code. The Trust also believes that none of its activities are subject to unrelated business income tax; therefore no provision for such income tax has been made in the financial statements for the years ended December 31, 2021 and 2020.

Revenue Recognition

The Trust recognizes project fee revenue related to a bond closing at the time of the bond closing. All project fees are considered to be operating revenues.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period and for the reporting period and as of the financial statement date. Actual results may differ from these estimates.

Risks and Uncertainties

Investment securities (including cash equivalents) are exposed to various risks, such as interest rate, market, and credit risk. Due to the level of risk associated with certain investment securities and the level of uncertainty related to changes in the value of investment securities, it is at least reasonably possible that changes in risk in the near term would materially affect the amounts reported in the Statements of Net Position and the Statements of Activities.

2. Capital Assets

Capital asset balances and activity for the year ended December 31, 2021 were as follows:

	Beginning Balance	Additions	Deletions	Ending Balance
Governmental activities:				
Capital assets that are depreciated:				
Furniture and equipment	\$ 1,657	\$ -	\$ -	\$ 1,657
Total depreciable historical cost	1,657	-	-	1,657
Less accumulated depreciation:				
Furniture and equipment	(1,657)	-	-	(1,657)
Total accumulated depreciation	(1,657)	-	-	(1,657)
Total historical cost, net	\$ -	\$ -	\$ -	\$ -

## **Trust for Cultural Resources of the County of Onondaga**

### **Notes to Financial Statements**

---

#### **3. Investments**

The Trust has a written investment policy. This investment policy allows the Trust to invest in a variety of appropriate investment vehicles, including but not limited to special time deposits, certificates of deposits, obligations of the United States of America, obligations guaranteed by agencies of the United States of America and obligations of the State of New York. All investments held on behalf of the Trust shall be held in the custody of a bank or trust company and shall be held pursuant to a written custodial agreement. As of December 31, 2021 and 2020, all of the assets of the Trust are invested within either a general checking account or a money market account which are considered cash and cash equivalents for financial statement reporting.

Investments are reported at fair value. The Trust's investments are typically money market investments which are short-term, highly liquid debt instruments, including commercial paper, banker's acceptances, and U.S. Treasury and agency obligations. As of December 31, 2021, the Trust's investments of \$740,452 were entirely held at one financial institution and were entirely money market funds. The money market investment is not rated by one of the independent rating agencies.

#### **4. Related Party Transactions**

The Trust has entered into an agreement with Onondaga County to provide staffing and other support costs for all of the Trust's activities. The contract totaled \$110,523 and \$128,858 in 2021 and 2020, respectively. This contract is all-inclusive for employee salaries and related fringe benefits; as such no salaries or benefits are recorded individually on the financial statements of the Trust. The agreement represents approximately 11% of total costs of the Onondaga County's economic development office. Under terms of the contract, Onondaga County is the legally responsible entity to make such fringe benefit and salary payments.

#### **5. Conduit Debt Obligations**

The Trust has the ability to issue bonds which are deemed to be limited obligations of the Trust. These bonds are considered to be limited obligations as the payments for such bonds are pledged from a source outside the Trust which has the obligation to pay the principal and interest of such bonds. These bonds are paid solely from the net revenues and other funds of the Trust pledged under terms of each individual bond indenture agreement. Since the Trust does not have any obligation to repay the principal and interest of such bonds, the bonds are not reflected on the Statement of Net Position as long-term debt. As of December 31, 2021 and 2020, the Trust has issued bonds with an aggregate principal amount outstanding of approximately \$347,175,000 and \$348,090,000, respectively.



**Trust for Cultural Resources of the County of Onondaga**

**Notes to Financial Statements**

**5. Conduit Debt Obligations (continued)**

A summary of the conduit debt obligations is as follows:

Issuance Description	Date of Issuance	Principal at Issuance	Interest Rate(s)	Final Maturity Date
Revenue Refunding Bonds (Abby Lane Housing Corp Project), Series 2017	2/8/2017	33,190,000	2.00% to 4.00%	5/1/2043
Revenue Bonds (Syracuse University Project) Series 2019	12/19/2019	317,720,000	4.00% to 5.00%	12/1/2049
		<u>\$ 350,910,000</u>		

  

Issuance Description	Principal at 12/31/2020	Issuances	Principal Payments	Principal at 12/31/2021
Revenue Refunding Bonds (Abby Lane Housing Corp Project), Series 2017	30,370,000	-	(915,000)	29,455,000
Revenue Bonds (Syracuse University Project) Series 2019	317,720,000	-	-	317,720,000
	<u>\$ 348,090,000</u>	<u>\$ -</u>	<u>\$ (915,000)</u>	<u>\$ 347,175,000</u>

**6. Subsequent Events**

In preparing financial statements, management of the Trust has evaluated events and transactions for potential recognition or disclosure through March 9, 2022, the date the financial statements were available to be issued. There were no additional events or transactions that were discovered during the evaluation that required further disclosure.

**TRUST FOR CULTURAL RESOURCES OF THE  
COUNTY OF ONONDAGA  
POSITIVE ASSURANCE REPORT OVER INVESTMENT PRACTICES**

**December 31, 2021**

## **INDEPENDENT ACCOUNTANT'S REPORT**

To the Board of Directors  
Trust for Cultural Resources of the County of Onondaga  
Syracuse, New York

We have examined management's assertion, herein, that the Trust for Cultural Resources of the County of Onondaga's (the Trust) compliance with the New York State Public Authorities Law section 2925 applicable to the Trust's adoption of comprehensive investment guidelines for the year ended December 31, 2021. Management is responsible for the Trust's assertion. Our responsibility is to express an opinion on management's assertion about the Trust's compliance with the specified requirements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether management's assertion about compliance with the specified requirements is fairly stated, in all material respects. An examination involves performing procedures to obtain evidence about whether management's assertion is fairly stated, in all material respects. An examination involves performing procedures to obtain evidence about the Trust's compliance with the New York State Public Authorities Law section 2925 applicable to the Trust's adoption of comprehensive investment guidelines. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of risks of material misstatement of management's assertion, whether due to fraud or error. In making an assessment of the risks of material misstatement, the practitioner considered and obtained an understanding of internal control relevant to the subject matter in order to design procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of internal control. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

We are required to be independent and to meet our other ethical responsibilities in accordance with relevant ethical requirements related to the engagement. Our examination does not provide a legal determination on the Corporation's compliance with the specified requirements.

In our opinion, the Trust complied, in all material respects, with the aforementioned requirements for the year ended December 31, 2021.

This report is intended solely for the information and use of management, the audit committee and Board of Directors, others within the Trust, and for compliance with the New York State Public Authorities Law and is not intended to be and should not be used by anyone other than these specified parties.

Syracuse, New York  
March 9, 2022

**TRUST FOR CULTURAL RESOURCES OF THE COUNTY OF ONONDAGA  
POSITIVE ASSURANCE REPORT**

---

**I) Designation of Depositories**

The Trust authorizes certain depository banks up to a maximum amount of \$10,000,000.

**Management's Assertion:**

The Trust complied with the requirement as of December 31, 2021.

**II) Purchase of Investments**

- The Trust's purchase of investments policy requires that all purchased obligations shall be purchased through, delivered to and held in the custody of a bank or trust company. Any obligation held in the custody of a bank or trust shall be held pursuant to a written custodial agreement as described in General Municipal Law (GML), §10.
- The Trust's permitted investments include: (a) special time deposit accounts in an authorized banking depository or company secured in the same manner prescribed by General Municipal Law §10; (b) Certificates of Deposit; (c) obligations of the United States of America; (d) obligations guaranteed by agencies of the United States of America, where the payment of principal and interest is guaranteed by the United States of America; (e) obligations of the State of New York; (f) obligations issued pursuant to Local Finance Law §24 or §25 (RANs & TANs) of municipalities, school districts or district corporations; and (g) obligations of public benefit corporations, public housing authorities and urban renewal agencies.

**Management's Assertion:**

The Trust complied with the requirement as of December 31, 2021.

**III) Collateralizing Deposits**

All deposits of the Trust in excess of the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured by eligible collateral. Eligible collateral consists of any one, or combination, of the following: a. by a pledge of eligible securities with an aggregate market value as provided by GML §10, equal to the aggregate amount of deposits; b. by an eligible surety bond payable to the Trust for an amount at least equal to 100% of the aggregate amount of deposits and the agreed upon interest, if any, executed by an insurance Trust authorized to do business in New York State, whose claims-paying ability is rated in the highest rating category by at least two nationally recognized statistical rating organizations.

**Management's Assertion:**

The Trust complied with the requirement as of December 31, 2021.

**IV) Diversification**

The Trust will diversify its deposits and investments by financial institution, by investment instrument, and by maturity scheduling.

**Management's Assertion:**

The Trust complied with the requirement as of December 31, 2021.

**TRUST FOR CULTURAL RESOURCES OF THE COUNTY OF ONONDAGA  
POSITIVE ASSURANCE REPORT**

---

**V) Standards for Qualifications of Investment Bankers, Brokers & Other Investment Advisors**

The Trust shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amount of investments, which can be made with each financial institution or dealer.

**Management's Assertion:**

The Trust complied with the requirement as of December 31, 2021.

**VI) Operations, Audit and Reporting**

The treasurer, assistant treasurer or other staff member shall provide a monthly investment review to the Trust, noting the inventory of existing investments, new investments and the selection of investment bankers, brokers, agents, dealers or auditors.

**Management's Assertion:**

The Trust complied with the requirement as of December 31, 2021.



**grossman st. amour**  
CERTIFIED PUBLIC ACCOUNTANTS PLLC

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH GOVERNMENT AUDITING STANDARDS**

*INDEPENDENT AUDITOR'S REPORT*

To the Board of Directors  
Trust for Cultural Resources of the County of Onondaga  
Syracuse, New York

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the business-type activities of Trust for Cultural Resources of the County of Onondaga as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the Trust for Cultural Resources of the County of Onondaga's basic financial statements, and have issued our report thereon dated March 9, 2022.

***Internal Control over Financial Reporting***

In planning and performing our audit of the financial statements, we considered the Trust for Cultural Resources of the County of Onondaga's internal control over financial reporting (internal control) as a basis for designing procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Trust for Cultural Resources of the County of Onondaga's internal control. Accordingly, we do not express an opinion on the effectiveness of the Trust for Cultural Resources of the County of Onondaga's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.



## grossman st. amour

CERTIFIED PUBLIC ACCOUNTANTS PLLC

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### ***Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the Trust for Cultural Resources of the County of Onondaga's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Syracuse, New York  
March 9, 2022

