

**TRUST FOR CULTURAL RESOURCES OF
THE COUNTY OF ONONDAGA
Annual Meeting
March 14, 2016**

The Annual meeting of the Trust for Cultural Resources of the County of Onondaga was held on Monday, March 14, 2016 at 333 West Washington Street, Syracuse, New York, 13202, in the large conference room on the first floor.

Trustee Greg Lancette called the meeting to order at 8:27 am with the following:

PRESENT:

Greg Lancette
Bebette Yunis
Stefano Cambareri

ABSENT

Matt McAnaney

ALSO PRESENT:

Julie Cerio, Executive Director
Nora Spillane, Secretary & Treasurer
Steve Coker, Office of Economic Development
Isabelle Harris, Office of Economic Development
Karen Doster, Recording Secretary
Mike Lisson, Grossman St. Amour

APPROVAL OF ANNUAL MEETING MINUTES – MARCH 12, 2015

Upon a motion by Stefano Cambareri, seconded by Bebette Yunis, the CRT Board approved the Annual meeting minutes of March 12, 2015. Motion was carried unanimously.

TREASURER’S REPORT

Honora Spillane gave a review of the Treasurer’s Report for the month ending February 2016.

Upon a motion by Stefano Cambareri, seconded by Bebette Yunis, the CRT Board approved the Treasurer’s Report for the month of February 2016. Motion was carried unanimously.

PAYMENT OF BILLS

Honora Spillane gave a brief review of the Payment of Bills, Schedule #27.

Upon a motion by Bebette Yunis, seconded by Greg Lancette, the CRT Board approved the Payment of Bills Schedule #27 for \$16,532.84. Motion was carried unanimously.

ELECTION OF OFFICERS

Julie Cerio stated Greg Lancette volunteered to be Chair and should be added to the list. Honora Spillane stated Greg Lancette will also be the Freedom of Information Appeals Officer.

Upon a motion by Stefano Cambareri, seconded by Bebette Yunis, the CRT Board approved a resolution appointing the following as Officers of the Trust: Julie Cerio-Executive Director, Steven Coker-Secretary, TBD-Treasurer/CFO, Christopher Cox-Assistant Treasurer, Karen Doster-Recording Secretary, Julie Cerio-Freedom of Information Act Officer, Greg Lancette-Acting Freedom of Information Appeals Officer and Steven Coker-Public Information Officer. Motion was carried unanimously.

APPROVAL OF COMMITTEE MEMBERS

Honora Spillane stated now that Greg Lancette is Chair he will be on the Governance Committee as well and when a new member is appointed they will be added to Audit-Finance Committee.

Upon a motion by Bebette Yunis, seconded by Stefano Cambareri, the CRT Board approved a resolution accepting the appointments to the Audit and Finance Committee (Greg Lancette-Chair and Stefano Cambareri) and Governance Committee (Matt McAnaney-Chair, Bebette Yunis and Greg Lancette). Motion was carried unanimously.

REVIEW AND APPROVE 2015 ANNUAL AUDIT

Stefano Cambareri stated the Audit Finance Committee recommends approval.

Upon a motion by Bebette Yunis, seconded by Stefano Cambareri, the CRT Board approved the 2015 Annual Audit of the Trust. Motion was carried unanimously.

REVIEW AND APPROVE GOVERNANCE COMMITTEE REPORT

Honora Spillane stated that the Governance Committee summarizes activities of committees over the year and is included with our report to the State.

Upon a motion by Bebette Yunis, seconded by Stefano Cambareri, the CRT Board approved a resolution accepting the report of the Governance Committee. Motion was carried unanimously.

REVIEW AND APPROVE 2015 ANNUAL REPORT

Honora Spillane stated the annual report is a summary of the Trust's activities for the year and includes an overview of the bylaws, committee charters and financial statements. She stated it needs to be provided to the State.

Greg Lancette asked if anything has changed in the last year. Honora Spillane stated no but the financials were updated.

Upon a motion by Stefano Cambareri, seconded by Bebette Yunis, the CRT Board approved the 2015 Annual Report of the Trust. Motion was carried unanimously.

REAPPOINTMENT OF CONTRACTORS

Upon a motion by Stefano Cambareri, seconded by Bebette Yunis, the CRT Board approved a resolution reappointing Harris Beach, PLLC as Counsel, reappointing Hancock & Estabrook; Barclay Damon; Bond Schoeneck & King; Sarfeen & Arbon; Mackenzie Hughes; and Trespasz & Marquardt as Special Counsel and reappointing Grossman St. Amour CPAs as Auditor. Motion was carried unanimously.

ACCOUNTS AND SIGNATURE AUTHORIZATION

Honora Spillane stated Greg Lancette will need to be authorized on the account.

Upon a motion by Stefano Cambareri, seconded by Bebette Yunis, the OCIDA Board approved a resolution authorizing accounts and signature authority and include Greg Lancette. Motion was carried unanimously.

Upon a motion by Stefano Cambareri, seconded by Bebette Yunis, the CRT Board adjourned the meeting at 8:53 am.



Steven Coker, Secretary