

**TRUST FOR CULTURAL RESOURCES OF
THE COUNTY OF ONONDAGA
Governance Committee Meeting
October 19, 2017**

A Governance Committee meeting of the Trust for Cultural Resources of the County of Onondaga was held on Thursday, October 19, 2017 at 333 West Washington Street in the large conference room on the first floor.

Trustee Greg Lancette called the meeting to order at 8:32 am with the following:

PRESENT:

Greg Lancette
Matthew McAnaney

ALSO PRESENT:

Julie A. Cerio, Executive Director
Isabelle Harris, Secretary
Nate Stevens, Treasurer
Karen Doster, Recording Secretary
Chris Andreucci, Harris Beach
Ann Clarke, CRT Board Member
Mike Lisson, Grossman St. Amour Accountants

APPROVAL OF GOVERNANCE COMMITTEE MEETING MINUTES-DECEMBER 13, 2016

Upon a motion by Greg Lancette, seconded by Matthew McAnaney, the Governance Committee Meeting minutes of December 13, 2016 were approved. Motion was carried.

REVIEW UPDATED PROCUREMENT POLICY

Nate Stevens stated the Procurement Policy was essentially streamlined and followed some recommendations from the Comptroller. He stated the Comptroller recommended electing a purchasing officer. He stated language was also cleaned up regarding our bid limits so it's more flexible and cleaner. He stated it is written so it always goes with what the State standard is.

Upon a motion by Matthew McAnaney, seconded by Greg Lancette, the CRT Governance Committee approved a resolution to accept the updated Procurement Policy. Motion was carried unanimously.

REVIEW OF COMMITTEE CHARTERS

Isabelle Harris stated there are no changes to Committee Charter.

Upon a motion by Matthew McAnaney, seconded by Greg Lancette, the CRT Governance Committee approved a resolution to transmit the Committee Charters without comment to the Agency Board for review and acceptance. Motion was carried unanimously.

REVIEW BYLAWS

Isabelle Harris stated there are no changes to the Bylaws.

Upon a motion by Matthew McAnaney, seconded by Greg Lancette, the CRT Governance Committee approved a resolution to accept the By-Laws. Motion was carried unanimously.

REVIEW CODE OF ETHICS

Isabelle Harris stated there are no changes to the Code of Ethics.

Upon a motion by Greg Lancette, seconded Matthew McAnaney, the CRT Governance Committee approved a resolution accepting the Code of Ethics. Motion was carried unanimously.

Upon a motion by Greg Lancette, seconded by Matthew McAnaney, the CRT Governance Committee adjourned the meeting at 8:35 am. Motion was carried unanimously.



Isabelle Harris, Secretary