

Onondaga County Industrial Development Agency
Governance Committee Meeting Minutes
August 11, 2020

The Governance Committee meeting of the Onondaga County Industrial Development Agency was held on Tuesday, August 11, 2020 via Zoom Teleconference.

Kevin Ryan called the meeting to order at 8:02 am with the following:

PRESENT:

Kevin Ryan
Patrick Hogan
Fanny Villarreal

ALSO PRESENT:

Robert M. Petrovich, Executive Director
Nate Stevens, Treasurer
Nancy Lowery, Secretary
Karen Doster, Recording Secretary
Jeff Davis, Barclay Damon Law Firm
Amanda Mirabito, Barclay Damon Law Firm
Carolyn Evans-Dean, Office of Economic Development
Steve Morgan, OCIDA Board Member
Susan Stanczyk, OCIDA Board Member
Janice Herzog, OCIDA Board Member
Kevin Ryan, OCIDA Board Member
Fanny Villarreal, OCIDA Board Member
Ken Bush, County Legislator
Melissa Clark, Abundant Solar Power

Patrick Hogan shared information as to how the meeting will be conducted in light of COVID-19.

APPROVAL OF GOVERNANCE COMMITTEE MEETING MINUTES – DECEMBER 10, 2019

Upon a motion by Patrick Hogan, seconded by Fanny Villarreal, the OCIDA Board approved the regular meeting minutes of December 10, 2019. Motion was carried.

UNIFORM TAX EXEMPTION POLICY

Robert Petrovich stated the Governance Committee is going to review, evaluate and make a recommendation to the IDA Board for action at the September 15 meeting.

Nancy Lowery stated staff will be sending the revised UTEP out to the appropriate jurisdictions for comment. Robert Petrovich stated as required.

Upon a motion by Patrick Hogan, seconded by Fanny Villarreal, the OCIDA Governance Committee approved a resolution recommending to the full Board adoption of the updated UTEP with changes. Motion was carried.

PROCUREMENT POLICY

Nate Stevens stated staff has reviewed the Procurement Polity and there are no edits.

Upon a motion by Fanny Villarreal, seconded by Patrick Hogan, the OCIDA Governance Committee approved a resolution recommending to the full Board adoption of the Procurement Policy, the By-Laws and the Structure and Make-up of Board Committees without comment. Motion was carried.

BYLAWS

Robert Petrovich stated staff is recommending no changes.

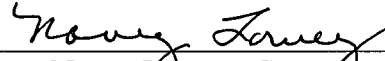
Upon a motion by Patrick Hogan, seconded by Fanny Villarreal, the OCIDA Governance Committee approved a resolution recommending to the full Board adoption of the By-Laws with no changes. Motion was carried.

STRUCTURE AND MAKE UP OF BOARD COMMITTEES

Robert Petrovich stated staff is recommending no changes.

Upon a motion by Fanny Villarreal, seconded by Patrick Hogan, the OCIDA Governance Committee approved a resolution recommending to the full Board to continue with the three standing committees (Governance, Audit and Finance) with no comment. Motion was carried.

Upon a motion by Fanny Villarreal, seconded by Patrick Hogan, the OCIDA Board adjourned the meeting at 8:07 am. Motion was carried.



Nancy Lowery, Secretary