

ONONDAGA CIVIC DEVELOPMENT CORPORATION
Finance Committee Meeting Minutes
July 18, 2023

A Finance meeting of the Onondaga Civic Development Corporation was held on Thursday, July 18, 2023 at 335 Montgomery Street, Floor 2M, Syracuse, New York in the conference room.

Alison Miller called the meeting to order at 8:30 am with the following:

PRESENT:

Alison Miller
Kimberly Townsend
Mitch Latimer

ABSENT:

ALSO PRESENT:

Robert M. Petrovich, President/CEO
Nancy Lowery, Secretary
Nate Stevens, Treasurer
Karen Doster, Recording Secretary
Alexis Rodriguez, Assistant Treasurer
Svetlana Dyer, Assistant Secretary
Virginia Biesiada-O'Neill OCDC Board Member
Len Rauch, Office of Economic Development

APPROVAL OF FINANCE COMMITTEE MEETING MINUTES OCTOBER 13, 2022

Upon a motion by Kimberly Townsend, seconded by Mitch Latimer, the OCDC Finance Committee approved the regular meeting minutes of October 13, 2022. Motion was carried unanimously.

REVIEW 2024 BUDGET

Nate Stevens stated a Finance Committee meeting is held once in the summer and once in the fall. He stated this is a preliminary draft budget and no action is technically needed today. He stated in October the committee will vote to approve the budget and will be entered into PARIS which is the Public Authority Recording Information System. He stated this is trended off of actuals and our first look.

REVIEW AND APPROVE FINANCE COMMITTEE CHARTER

Nancy Lowery stated there were no changes to the Finance Committee Charter.

Upon a motion by Mitch Latimer, seconded by Kimberly Townsend, the OCDC Finance Committee approved a resolution to transmit the Finance Committee Charter without comment to the Governance Committee for review and recommendation to the Board. Motion was carried unanimously.

Upon a motion by Mitch Latimer, seconded by Kimberly Townsend, the OCDC Finance Committee adjourned the meeting at 8:32 am. Motion was carried unanimously.

Nancy Lowery, Secretary