



ONONDAGA COUNTY INDUSTRIAL DEVELOPMENT AGENCY
335 MONTGOMERY STREET, FLOOR 2M, SYRACUSE, NY 13202
PHONE: 315.435.3770 • FAX: 315.435.3669 • SYRACUSECENTRAL.COM

**Governance Committee Meeting Agenda
June 8, 2023**

8:30AM Call to Order of the Meeting of the OCIDA Governance Committee

A. Approval of the Minutes of the February 9, 2023 Meeting of the Committee

ACTION ITEMS

1. OCIDA Application Review

The Committee will review and discuss the revisions to OCIDA Application and make a recommendation to the full OCIDA Board.

Committee Action Requested:

Motion from the Governance Committee to transmit OCIDA application to the full Board for acceptance.

Representative: Nancy Lowery, Secretary

Adjourn

Onondaga County Industrial Development Agency
Governance Committee Meeting Minutes
January 19, 2023

The Governance Committee meeting of the Onondaga County Industrial Development Agency was held on Thursday, January 19, 2023 at 335 Montgomery Street, Syracuse, New York in the large conference room on the first floor.

Kevin Ryan called the meeting to order at 8:38 am with the following:

PRESENT:

Kevin Ryan
Fanny Villarreal
Patrick Hogan

ALSO PRESENT:

Robert M. Petrovich, Executive Director
Nate Stevens, Treasurer
Nancy Lowery, Secretary
Karen Doster, Recording Secretary
Alexis Rodriguez, Assistant Treasurer
Len Rauch, Economic Development
Jeff Davis, Barclay Damon Law Firm
Matthew Pelligra, Office of Economic Development
Janice Herzog, Board Member
Sarah Stevens, SS Funding Sources
Frank Murphy, Empire Polymer Solutions
Robert Poyer, Hancock & Estabrook

APPROVAL OF GOVERNANCE COMMITTEE MEETING MINUTES – NOVEMBER 8, 2022

Upon a motion by Patrick Hogan, seconded by Fanny Villarreal, the OCIDA Board approved the regular meeting minutes of November 8, 2022. Motion was carried.

UNIFORM TAX EXEMPTION POLICY

Upon a motion by Patrick Hogan, seconded by Fanny Villarreal, the OCIDA Governance Committee approved a resolution to transmit the Uniform Tax Exemption Policy without comment to the Agency Board for review and acceptance. Motion was carried.

PROCUREMENT POLICY

Upon a motion by Fanny Villarreal, seconded by Patrick Hogan, the OCIDA Governance Committee approved a resolution to transmit the Procurement Policy without comment to the Agency Board for review and acceptance. Motion was carried.

BYLAWS

Upon a motion by Fanny Villarreal, seconded by Patrick Hogan, the OCIDA Governance Committee approved a resolution to transmit the By-Laws without comment to the Agency Board for review and acceptance. Motion was carried.

STRUCTURE AND MAKE UP OF BOARD COMMITTEES

1fanny

2pat

Upon a motion by Fanny Villarreal, seconded by Patrick Hogan, the OCIDA Governance Committee approved a resolution to transmit the Structure and Make Up of Board Committees to the Agency board for review and acceptance. Motion was carried.

PROPERTY ACQUISITION POLICY

Upon a motion Patrick Hogan, seconded by Fanny Villarreal, the OCIDA Governance Committee approved a resolution to transmit the Property Acquisition Policy to the Board for review and acceptance. Motion was carried.

ADJOURN

Upon a motion by Patrick Hogan, seconded by Fanny Villarreal, the OCIDA Board adjourned the meeting at 8:40 am. Motion was carried.

Nancy Lowery, Secretary