

ONONDAGA CIVIC DEVELOPMENT CORPORATION
Governance Committee Meeting Minutes
June 17, 2021

A Governance Committee meeting of the Onondaga Civic Development Corporation was held on Thursday, June 17, 2021 via Zoom Teleconference.

Gerald Albrigo called the meeting to order at 8:07 am with the following:

PRESENT:

Gerald Albrigo
Mitch Latimer
Kevin Kuehner

ALSO PRESENT:

Robert M. Petrovich, President/CEO
Carolyn Evans-Dean, Secretary
Nate Stevens, Treasurer
Karen Doster, Recording Secretary
Christopher Andreucci, Harris Beach
Michael LaFlair, OCDC Board Member
Alison Miller, OCDC Board Member
Kimberly Townsend, OCDC Board Member
Michael Bower, Eagle Metalcraft
Kyle Michael, Armoured One
Gary Lucas, Onondaga Free Library
Matthew Wells, Bond Schoeneck & King

APPROVAL OF GOVERNANCE COMMITTEE MEETING MINUTES – DECEMBER 10, 2020

Upon a motion by Kevin Kuehner, seconded by Mitch Latimer, the OCDC Board approved the Governance meeting minutes of December 10, 2020. Motion was carried unanimously.

REVIEW OF PROCUREMENT POLICY

Carolyn Evans-Dean stated there were no changes to the Procurement Policy.

Upon a motion by Mitch Latimer, seconded by Kevin Kuehner, the OCDC Governance Committee approved a resolution accepting the Procurement Policy. Motion was carried unanimously.

REVIEW COMMITTEE CHARTERS

Carolyn Evans-Dean stated there were no changes to the Committee Charters.

Upon a motion by Mitch Latimer, seconded by Kevin Kuehner, the OCDC Governance Committee approved a resolution accepting the Governance Audit and Finance Committee Charters. Motion was carried unanimously.

REVIEW OF BY-LAWS

Carolyn Evans-Dean stated there were no changes to the By-Laws.

Upon a motion by Kevin Kuehner, seconded by Mitch Latimer, the OCDC Governance Committee approved a resolution accepting the By-Laws. Motion was carried unanimously.

REVIEW OF CODE OF ETHICS

Carolyn Evans-Dean stated there were no changes to the Code of Ethics.

Upon a motion by Kevin Kuehner, seconded by Michael LaFlair, the OCDC Governance Committee approved a resolution accepting the Code of Ethics. Motion was carried unanimously.

Upon a motion by Kevin Kuehner, seconded by Mitch Latimer, the OCDC Governance Committee adjourned the meeting at 8:11 am. Motion was carried unanimously.



Carolyn Evans-Dean, Secretary

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