

Onondaga County Industrial Development Agency
Governance Committee Meeting Minutes
June 12, 2018

The Governance Committee meeting of the Onondaga County Industrial Development Agency was held on Tuesday, June 12, 2018 at the 333 West Washington Street, Syracuse, New York in the large conference room on the first floor.

Kevin Ryan called the meeting to order at 7:58 am with the following:

PRESENT:

Kevin Ryan
Patrick Hogan

ABSENT:

Janice Herzog

ALSO PRESENT:

Julie Cerio, OCIDA, Executive Director
Isabelle Harris, Secretary
Nate Stevens, Treasurer
Karen Doster, Recording Secretary, Agency
Brian Bartlett, Office of Economic Development
Tony Rivizzigno, Gilberti Law Firm

APPROVAL OF GOVERNANCE COMMITTEE MEETING MINUTES – DECEMBER 12, 2017

Upon a motion by Patrick Hogan, seconded by Kevin Ryan, the OCIDA Board approved the regular meeting minutes of December 12, 2017. Motion was carried.

UNIFORM TAX EXEMPTION POLICY

Upon a motion by Patrick Hogan, seconded by Kevin Ryan, the OCIDA Governance Committee approved a resolution recommending to the full Board adoption of the UTEP with no comment. Motion was carried.

PROCUREMENT POLICY

Upon a motion by Patrick Hogan, seconded by Kevin Ryan, the OCIDA Governance Committee approved a resolution recommending to the full Board adoption of the Procurement Policy with election of a procurement officer per Comptroller's new ABO guide lines. Motion was carried.

BY-LAWS

Upon a motion by Patrick Hogan, seconded by Kevin Ryan, the OCIDA Governance Committee approved a resolution recommending to the full Board adoption of the By-Laws with no changes. Motion was carried.

STRUCTURE AND MAKE-UP OF BOARD COMMITTEES

Upon a motion by Patrick Hogan, seconded by Kevin Ryan, the OCIDA Governance Committee approved a resolution recommending to the full Board to continue with the three standing committees (Governance, Audit and Finance) and Fanny Villarreal being substituted for Janice Herzog on the Governance Committee Board: Motion was carried.

Upon a motion by Patrick Hogan, seconded by Janice Herzog, the OCIDA Board adjourned the meeting at 8:00 am. Motion was carried.


Genevieve A. Suits, Secretary