

ONONDAGA CIVIC DEVELOPMENT CORPORATION
Regular Meeting Minutes
May 10, 2018

The Regular meeting of the Onondaga Civic Development Corporation was held on Thursday, May 10, 2018 at 333 West Washington Street, Syracuse, New York, 13202, in the large conference room on the 1st floor.

Matthew Marko called the meeting to order at 8:30 am with the following:

PRESENT:

Matthew Marko
Dennis Duval
Michael LaFlair
Richard Zaccaria

ABSENT:

Ben Dublin
Alison Miller
James Jordan

ALSO PRESENT:

Julie Cerio, President/CEO
Brian Bartlett, Secretary
Nate Stevens, Treasurer
Karen Doster, Recording Secretary
Quante Wright, Office of Economic Development
Chris Andreucci, Harris Beach via conference call
Joanne Lenweaver, WISE Women's Business Center

APPROVAL OF REGULAR MEETING MINUTES April 5, 2018

Upon a motion by Dennis Duval, seconded by Richard Zaccaria, the OCDC Board approved the regular meeting minutes of April 5, 2018. Motion was carried unanimously.

TREASURER'S REPORT

Nate Stevens gave a brief review of the Treasurer's Report for the month of April 2018.

Michael LaFlair asked if the Board is going to do the approval for the normal bills. Chris Andreucci stated it was already approved. Julie Cerio stated we won't call a meeting just for bills but if there are agenda items for a regular meeting we will put on the agenda.

Upon a motion by Richard Zaccaria, seconded by Dennis Duval, the OCIDA Board approved the Treasurer's Report for the month of April 2018. Motion was carried unanimously.

PAYMENT OF BILLS

Nate Stevens gave a brief review of the Payment of Bills Schedule #73.

Upon a motion by Michael LaFlair, seconded by Dennis Duval, the OCDC Board approved the Payment of Bills scheduled #73 with General Expenses being \$10,568.77. Motion was carried unanimously.

CONFLICT OF INTEREST

The Conflict of Interest was circulated and there were no comments.

WISE WOMEN'S BUSINESS CENTER REQUEST TO USE UNSPENT FUNDS

Julie Cerio stated OCDC provided \$10,000 to WISE through the Economic Growth Fund in 2015 and all of the funds were not spent. She stated we have a contract for what they can expense and if they want to use the remaining funds on something different they need approval.

Joanne Lenweaver stated the WISE Women's Business Center is a very successful program. She stated 19 Latino women from our community now have business plans as a result of the program through a platform called Dream Builder. She stated during the 8 week program and 2 cohorts, they did find there was one need in the Latino community and that was child care. She stated if they had an evening class they were unable to attend or they would bring the children. She stated they were ok with the children but they wanted to make sure risk management was managed and they were safe. She stated they hired some child care services but unfortunately the sessions finished and no further use for child care funding. She stated they are proposing to use the \$804.14 left over for 5 WISE symposium scholarships. She stated these women were scholarshiped into the WISE Symposium for \$99 plus a service for Event Brite. She stated they

normally would not have been able to come because of finances. She stated that was \$532.85. She stated if they are granted the change in the grant, they are requesting further counseling so they may even open more of their own businesses. She stated she can budget about 7.2 hours with the counselor for a final wrap up with them and hopefully continue on after that.

Rick Zaccaria asked if there is anything in the program to help learn English. Jen Lenweaver stated not necessarily because one of the entrepreneurs that works with them is a translator, Marisol. She stated they are able to create a situation where Marisol understands where they are going with the plans and she meets with WISE's counsel and the client. She stated they are feeling more confident about having broken English. She stated they have provided them a space that says it is ok to not know what the word is to say. She stated they were given the self-confidence to try and it worked. She stated they don't have anything in place in this grant but it might be something they could offer. Richard Zaccaria stated it is sort of a hand and glove kind of situation for the entrepreneurs to communicate with most of their clientele.

Upon a motion by Michael LaFlair, seconded by Dennis Duval, the OCIDA Board approved a resolution allowing WISE to use the unspent \$804.14 funds to fund five (5) scholarships for the WISE Symposium and additional counseling hours. Motion was carried.

Matthew Marko stated the English program could be something that WISE could think about coming back before the Board. Jen Lenweaver stated yes and appreciates that.

Julie Cerio stated we accepted the offer from Helping Hounds and they are looking into doing some environmental testing before they move ahead with the transaction. She stated they would like more space for the dogs so we are also moving the lot line over. She stated we have another offer coming in for the CES building next door. She stated they are holding off on the offer until we find out the lot line because that would impact the offer. She stated we also have a potential offer on the long strip parcel for a solar farm. She stated we are anticipating getting an offer but is contingent on OCIDA benefits. She stated both buildings would be off our plate as far as the constant maintenance for these very old buildings.

Matthew Marko asked about the environmental investigation and asked if it is in the building or on the site. Julie Cerio stated it is on the site. Christopher Andreucci stated he believes they are

doing a Phase I but possibly not a full Phase I. Julie Cerio stated they are talking about potential for a Phase 2.

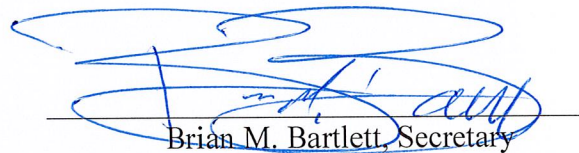
Matthew Marko asked if it is because of the dogs. Christopher Andreucci stated he doesn't know because he hasn't talked to the person handling it but he is surprised they are talking about a Phase 2. Julie Cerio stated there has never been any issues on any of the sties.

Matthew Marko stated it is the former air force property. Christ Andreucci stated yes. Julie Cerio stated the CES was the old hospital so who knows.

Richard Zaccaria stated the solar farm is likely to be a challenge in itself from his experience on a municipal level.

Christopher Andreucci asked who they are selling the solar power too. Julie Cerio stated National Grid. She stated they want to be highly subsidized and she is unsure OCIDA would be interested in getting involved.

Upon a motion by Matthew Marko adjourned the meeting at 8:43 am. Motion was carried unanimously.



Brian M. Bartlett, Secretary