

ONONDAGA CIVIC DEVELOPMENT CORPORATION
Regular Meeting Minutes
April 10, 2014

The Regular meeting of the Onondaga Civic Development Corporation was held on Thursday, April 10, 2014 at 333 West Washington Street, Syracuse, New York, 13202, in the conference room on the 1st floor.

Scott Koldin called the meeting to order at 8:32 am with the following:

PRESENT:

Cydney Johnson
Thomas Bezigian
Len Manfrates
Scott Koldin

ABSENT:

Matt McAnaney
James Farrell

ALSO PRESENT:

Julie Cerio, President/CEO
Honora Spillane, Secretary
Kristi Smiley, Treasurer
Linda McShane, Office of Economic Development
Karen Doster, Office of Economic Development
Christopher Andreucci, Harris Beach

APPROVAL OF REGULAR MEETING MINUTES – MARCH 13, 2014

Upon a motion by Cydney Johnson, seconded by Thomas Bezigian, the OCDC Board approved the regular meeting minutes of March 13, 2014. Motion was carried unanimously.

TREASURER’S REPORT

Honora Spillane gave a brief review of the Treasurer’s Report for the month of March 2014.

Upon a motion by Cydney Johnson, seconded by Thomas Bezigian, the OCDC Board approved the Treasurer’s Report for the month of March 2014. Motion was carried unanimously.

PAYMENT OF BILLS

Honora Spillane gave a brief review of the Payment of Bills Schedule #039.

Upon a motion by Leonard Manfrates, seconded by Cydney Johnson, the OCDC Board approved the Payment of Bills, Schedule #039 with General Expenses being \$115,201.35 and Marketing being \$5,200.28. Motion was carried unanimously.

CONFLICT OF INTEREST

The Conflict of Interest was circulated and there were no comments.

ONONDAGA COMMUNITY COLLEGE FOUNDATION

John Zacharek stated that as the Board probably remembers at the last meeting they had talked about expanding their request because they have a significant need for workforce development programs that are non-credit bearing. He stated that they are certificate type programs or preparation programs that actually get people in to the work force. He asked Dave Wall to talk about that need and how the Board may be able to help with that program over the next or so.

Dave Wall stated that much of the need that OCC sees in the non-credit areas are for individuals that are unemployed or underemployed. He stated that typically the programs are not eligible for the traditional financial aid that you would see in a credit bearing program. He stated that some examples might be phlebotomy, pharmacy tech, medical coding and billing and Sysco network certification. He stated that IT jobs seem to be in high demand today but the employers are requiring the certifications and in order for them to achieve these it is often payment out of pocket. He stated that if you are unemployed or underemployed that is when your financial resources are strapped the most. He stated that it is clear that they will be investing not only their time but some money but the partial payments will allow them to actually achieve the goal of attending the class.

Cydney Johnson stated that it should be added that based on the last meeting when the Board talking about ongoing funding, OCC needed to prove to the Board what can happen and the grant

was modified. She stated that due to the success of OCC when coming back to the Board they got excited. She stated that John Zacharek was asked to come back in so that maybe OCDC could do more especially when talking about this area. She stated that OCC was prodded to come back to ask for additional funding because we believed in them based on the success OCC has had. She stated that from what John Zacharek and Dave Wall talked about this is just the tip of the iceberg of where OCDC could help in the community. She stated that this is a very good thing but wanted everyone to know that OCC was prodded by OCDC to come back.

John Zacharek stated that they are currently short on funding for some of the programs through the summer to the tune of \$6,000 to \$7,000. He stated that OCC has broken up the \$40,000 over four semesters which will take them to the summer of 2015. He stated that their fear right now is putting the word out there that there is support for these programs because there will be a flood. He stated that there is already a need. He stated they are going to put it out there and they think that people are really going to try and take advantage of this which is a good thing. He stated that they want more and more people that are highly skilled and highly trained that are able to enter to the workforce right away. He stated that he had a discussion with a materials handling company who needs training and it doesn't exist so they can't get these people. He stated that it is very specialized and having that capability at OCC to come in and say they have the program, modify what they currently have and get it done quickly. He stated that it is not credit bearing per say but it is the skills the company is looking for.

Honora Spillane asked OCC to talk about the initial money set aside for this and where it came from. John Zacharek stated that part of it was from the funding that OCDC has provided them previously. He stated that they took a piece of the \$30,000 and spent it instantly. He stated that it was roughly \$10,000. Dave Wall stated that the \$10,000 was spread over medical interpreter, medical coding and billing, Sysco certification, Aplus Sysco certification, security plus and home inspection. He stated that the community knowledge of these funds has been passed by word of mouth. He stated that they would anticipate that this funding would allow them to promote which if you don't know about the program, how you apply so this perhaps will reach more people.

Cydney Johnson asked if OCC is asking for a \$40,000 lump sum allocation. Nora Spillane stated yes.

Upon a motion by Cydney Johnson, seconded by Leonard Manfrates, the OCDC Board approved a resolution authorizing the signing by an officer of the Corporation of the service contract and all other related documents with Onondaga Community College Foundation, Inc. Motion was carried unanimously.

Upon a motion by Cydney Johnson, seconded by Leonard Manfrates, the OCDC Board adjourned the meeting at 8:42 am. Motion was carried unanimously.



Honora Spillane, Secretary