

**TRUST FOR CULTURAL RESOURCES OF
THE COUNTY OF ONONDAGA
Annual Meeting
March 26, 2020**

The Annual meeting of the Trust for Cultural Resources of the County of Onondaga was held on Thursday, March 26, 2020 at 333 West Washington Street, Syracuse, New York, 13202, in the large conference room on the first floor.

Trustee Greg Lancette called the meeting to order at 8:19 am with the following:

PRESENT:

Greg Lancette (Teleconference)
Robert Petrovich (Teleconference)
Leslie Garcea (Teleconference)

ABSENT:

Kathy Dwyer

ALSO PRESENT:

Robert Petrovich, Executive Director
Carolyn Evans-Dean, Secretary (Teleconference)
Nate Stevens, Treasurer
Karen Doster, Recording Secretary
Chris Andreucci, Harris Beach (Teleconference)
Michael Lisson, Grossman St. Amour CPAs (Teleconference)

APPROVAL OF ANNUAL MEETING MINUTES – MARCH 14, 2019

Upon a motion by Robert Petrovich, seconded by Greg Lancette, the CRT Board approved the Annual meeting minutes of March 14, 2019. Motion was carried unanimously.

ELECTION OF OFFICERS

Upon a motion by Robert Petrovich, seconded by Leslie Garcea, the CRT Board approved a resolution appointing the following as Officers of the Trust: Robert Petrovich-Executive Director, Carolyn Evans-Dean-Secretary, Nate Stevens-Treasurer, Christopher Cox-Assistant Treasurer, Karen Doster-Recording Secretary, Robert Petrovich-Freedom of Information Act Officer, Greg Lancette- Freedom of Information Appeals Officer, and Carolyn Evans-Dean Public Information Officer and Nate Stevens as Purchasing Officer. Motion was carried unanimously.

APPROVAL OF COMMITTEE MEMBERS

Upon a motion by Leslie Garcea, seconded by Robert Petrovich, the CRT Board approved a resolution accepting the appointments to the Audit and Finance Committee (Greg Lancette-Chair, Robert Petrovich and Leslie Garcea) and Governance Committee (Gregg Lancette-Chair, Robert Petrovich and Kathy Dwyer). Motion was carried unanimously.

REVIEW AND APPROVE 2019 ANNUAL AUDIT

Upon a motion by Robert Petrovich, seconded by Leslie Garcea, the CRT Board approved the 2019 Annual Audit of the Trust. Motion was carried unanimously.

REVIEW AND APPROVE GOVERNANCE COMMITTEE REPORT

Carolyn Evans-Dean stated it was a typical year for CRT. She stated things went as planned and not a lot of activity. She stated we have complied with everything we need to comply with.

Upon a motion by Greg Lancette, seconded by Leslie Garcea, the CRT Board approved a resolution accepting the report of the Governance Committee. Motion was carried unanimously.

REVIEW AND APPROVE 2019 ANNUAL REPORT

Carolyn Evans-Dean stated it was an uneventful year and all the activities have been calculated in the Annual Report.

Chris Andreucci stated at the end of the annual report it includes the Budget for 2020 as well as the 3 years following and by adopting the annual report the Board will also be adopting the Budget for 2020 and the 4 year financial plan required under the Public Authority's Law. He stated it will be submitted to the Authority Budget's Office and the Comptroller's Office as the Budget for the financial plan.

Robert Petrovich asked if Nate Stevens, Treasurer, has any comments on the budget and financial plan. Nate Stevens stated the financial plan contemplates operations being essentially the same as they were the last couple of years.

Upon a motion by Greg Lancette, seconded by Robert Petrovich, the CRT Board approved the 2019 Annual Report of the Trust including the 2020 Budget and 4 year financial plan. Motion was carried unanimously.

REAPPOINTMENT OF CONTRACTORS

Upon a motion by Robert Petrovich, seconded by Leslie Garcea, the CRT Board approved a resolution reappointing Harris Beach, PLLC as Counsel, reappointing Hancock & Estabrook, Barclay Damon; Bond Schoeneck & King; Mackenzie Hughes; and Trespasz & Marquardt as Special Counsel and reappointing Grossman St. Amour CPAs as Auditor. Motion was carried unanimously.

ACCOUNTS AND SIGNATURE AUTHORIZATION

Robert Petrovich asked if this has changed. Nate Stevens stated in the past he believes it was the Executive Director, Board Chair, Treasurer and Secretary.

Upon a motion by Greg Lancette, seconded by Leslie Garcea, the CRT Board approved a resolution authorizing accounts and signature authority to Greg Lancette, Robert Petrovich, Nate Stevens and Carolyn Evans-Dean. Motion was carried unanimously.

Upon a motion by Robert Petrovich, seconded by Greg Lancette, CRT Board adjourned the meeting at 8:29 am.



Carolyn Evans Dean, Secretary