

ONONDAGA CIVIC DEVELOPMENT CORPORATION
Audit Committee Meeting
March 14, 2019

An Audit Committee meeting of the Onondaga Civic Development Corporation was held on Thursday, March 14, 2019 at 333 West Washington Street, Syracuse, New York, 13202, in the large conference room on the first floor.

Michael LaFlair called the meeting to order at 9:06 am with the following:

PRESENT:

Michael LaFlair
Richard Zaccaria

ALSO PRESENT:

Robert Petrovich, President/CEO
Brian Bartlett, Secretary
Nate Stevens, Treasurer
Karen Doster, Recording Secretary
Chris Andreucci, Harris Beach
Michael Lisson, Grossman St. Amour CPAs

REVIEW AND DISCUSS 2018 FISCAL YEAR AUDIT

Mike Lisson highlighted the important things in the presentation. He stated management was well prepared and got through the audit quickly. He stated there were no issues or concerns. He stated OCDC received a clean audit opinion and unmodified. He stated there was one project fee that came in from LeMoyne College for \$124,000. He stated the past year OCDC started receiving rental income from OCIDA to help offset some of the costs. He stated there were service contracts of \$167,300. He stated the biggest change this past year is the investment compliance report has a new format required by the ABO office where the report shows the investment policies are more cut and pasted and in compliance with those policies for the year. He stated there are no concerns from his standpoint. He stated the audit went well and no control weaknesses or issues to report to the Board. He stated management does an excellent job.

Gerald Albrigo asked if OCDC is a voluntary nonprofit organization. Michael Lisson stated yes and the organization is a C3. He stated they will complete the 990 and will share with the Board in advance of filing.

Chris Andreucci asked if OCDC was made a C3. Michael Lisson stated yes. He stated it could be converted to a non C3 governmental being exempt.

Robert Petrovich asked what are the pros and cons. Chris Andreucci stated with a C3 anyone who makes a contribution can be tax deductible and if not a C3 any contributions are not tax deductible on the part of the giver. He stated normally an organization like this wouldn't be a C3 because it would be exempt under 119 of the Code and you wouldn't need to file 990. He stated undoing it is a big process and takes time. He stated being a C3 doesn't hurt OCDC.

Robert Petrovich asked if OCDC receives a lot of gifts. Chris Andreucci stated no.

Michael Lisson stated some places won't give you grants unless you are a C3. He stated the form 990 has a lot of disclosure and information.

Robert Petrovich asked if it is the recommendation to leave it alone. Michael Lisson stated he would recommend leaving it alone.

Michael LaFlair asked if there is concern on the Loan Receivables and Loan Loss Reserve with payments past due. Michael Lisson stated the reservation has been on the books and he doesn't have a concern. He stated the presentation is a little bit different than in the past because both loans stopped paying. Chris Andreucci stated they are in collections and probably will not be paid.

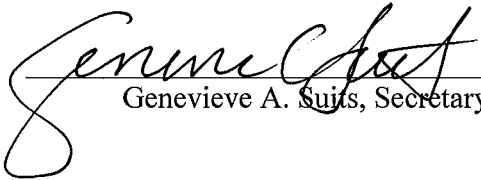
Gerald Albrigo asked if a reserve was established for the outstanding dues. Michael Lisson stated yes.

Upon a motion by Richard Zaccaria, seconded by Michael LaFlair, the OCDC Board approved a resolution recommending Board approval of the 2018 Audit of the Corporation. Motion was carried unanimously.

APPROVAL OF AUDIT COMMITTEE MEETING MINUTES – NOVEMBER 11, 2018

Upon a motion by Richard Zaccaria, seconded by Michael LaFlair, the OCDC Audit Committee approved the meeting minutes of December 19, 2017. Motion was carried unanimously.

Upon a motion by Michael LaFlair, seconded by Richard Zaccaria, the OCDC Audit Committee adjourned the meeting at 9:13 am. Motion was carried unanimously.


Genevieve A. Suits, Secretary