

**TRUST FOR CULTURAL RESOURCES OF  
THE COUNTY OF ONONDAGA  
Annual Meeting  
March 14, 2019**

The Annual meeting of the Trust for Cultural Resources of the County of Onondaga was held on Thursday, March 14, 2019 at 333 West Washington Street, Syracuse, New York, 13202, in the large conference room on the first floor.

Trustee Greg Lancette called the meeting to order at 8:02 am with the following:

**PRESENT:**

Greg Lancette  
Ann Clarke  
Gregg Tripoli

**ALSO PRESENT:**

Robert Petrovich, Executive Director  
Brian Bartlett, Secretary  
Nate Stevens, Treasurer  
Karen Doster, Recording Secretary  
Chris Andreucci, Harris Beach  
Michael Lisson, Grossman St. Amour CPAs

APPROVAL OF ANNUAL MEETING MINUTES – MARCH 8, 2018

Upon a motion by Ann Clarke, seconded by Gregg Tripoli, the CRT Board approved the Annual meeting minutes of March 8, 2018. Motion was carried unanimously.

ELECTION OF OFFICERS

Upon a motion by Gregg Tripoli, seconded by Ann Clarke, the CRT Board approved a resolution appointing the following as Officers of the Trust: Robert Petrovich-Executive Director, Brian M. Bartlett-Secretary, Nate Stevens-Treasurer, Christopher Cox-Assistant Treasurer, Karen Doster-Recording Secretary, Robert Petrovich-Freedom of Information Act Officer, Greg Lancette- Freedom of Information Appeals Officer, and Brian M. Bartlett and Nate Stevens-Public Information Officer. Motion was carried unanimously.

## APPROVAL OF COMMITTEE MEMBERS

Upon a motion by Gregg Tripoli, seconded by Ann Clarke, the CRT Board approved a resolution accepting the appointments to the Audit and Finance Committee (Greg Lancette-Chair, Ann Clarke and Gregg Tripoli) and Governance Committee (Gregg Tripoli-Chair, Ann Clarke and Greg Lancette). Motion was carried unanimously.

## REVIEW AND APPROVE 2018 ANNUAL AUDIT

Greg Lancette stated the audit was reviewed at the Audit-Finance Committee Meeting.

Upon a motion by Ann Clarke, seconded by Gregg Tripoli, the CRT Board approved the 2018 Annual Audit of the Trust. Motion was carried unanimously.

## REVIEW AND APPROVE GOVERNANCE COMMITTEE REPORT

Brian Bartlett stated there were no issues with the evaluations, charters, deposition of duties and ethic charters.

Upon a motion by Gregg Tripoli, seconded by Ann Clarke, the CRT Board approved a resolution accepting the report of the Governance Committee. Motion was carried unanimously.

## REVIEW AND APPROVE 2018 ANNUAL REPORT

Brian Bartlett stated there were 10 public meetings which included 5 regular meetings, 1 annual meeting and 4 committee meetings. He stated CRT is in adherence with PAAA requirements.

Upon a motion by Ann Clarke, seconded by Gregg Tripoli, the CRT Board approved the 2018 Annual Report of the Trust. Motion was carried unanimously.

## REAPPOINTMENT OF CONTRACTORS

Gregg Tripoli asked why there are so many special counsels. Chris Andreucci stated it is conflict counsel so if Harris Beach has a conflict, CRT can choose anyone of those listed. He stated some listed may be conflicted as well.

Gregg Tripoli asked if it is a variety of choice. Chris Andreucci stated yes. Robert Petrovich stated if an organization is using the same firm we need to figure out an alternative.

Upon a motion by Ann Clarke, seconded by Gregg Tripoli, the CRT Board approved a resolution reappointing Harris Beach, PLLC as Counsel, reappointing Barclay Damon; Bond Schoeneck & King; Mackenzie Hughes; and Trespasz & Marquardt as Special Counsel and reappointing Grossman St. Amour CPAs as Auditor. Motion was carried unanimously.

## ACCOUNTS AND SIGNATURE AUTHORIZATION

Brian Bartlett stated he discussed with Chris Andreucci the Secretary having signing authority and best practice is to add the secretary so there is a 4th person to sign.

Nate Stevens stated we have the Greg Lancette, Robert Petrovich and himself. He asked if Brian Bartlett will be added to the list. Robert Petrovich stated yes so it is consistent with the other boards and we always require 2 signatures.

Upon a motion by Ann Clarke, seconded by Gregg Tripoli, the CRT Board approved a resolution authorizing accounts and signature authority to Greg Lancette, Robert Petrovich, Nate Stevens and Brian Bartlett. Motion was carried unanimously.

Upon a motion by Ann Clarke, seconded by Gregg Tripoli, the CRT Board adjourned the meeting at 8:09 am.



Robert M. Petrovich Executive Director