

**TRUST FOR CULTURAL RESOURCES OF
THE COUNTY OF ONONDAGA
Annual Meeting
March 10, 2021**

The Annual meeting of the Trust for Cultural Resources of the County of Onondaga was held on Thursday, March 10, 2021 at 333 West Washington Street, Syracuse, New York, 13202 via Zoom

Trustee Greg Lancette called the meeting to order at 8:19 am with the following:

PRESENT:

Greg Lancette
Robert Petrovich
Leslie Garcea

DELAYED:

Regina McArthur

ALSO PRESENT:

Robert Petrovich, Executive Director
Carolyn Evans-Dean, Secretary
Nate Stevens, Treasurer
Karen Doster, Recording Secretary
Chris Andreucci, Harris Beach
Michael Lisson, Grossman St. Amour CPAs (Teleconference)

APPROVAL OF ANNUAL MEETING MINUTES – MARCH 26, 2020

Upon a motion by Leslie Garcea, seconded by Robert Petrovich, the CRT Board approved the Annual meeting minutes of March 26, 2020. Motion was carried unanimously.

ELECTION OF OFFICERS

Upon a motion by Robert Petrovich, seconded by Leslie Garcea, the CRT Board approved a resolution appointing the following as Officers of the Trust: Robert Petrovich-Freedom of Information Act Officer, Greg Lancette-Freedom of Information act Appeals Officer, Carolyn Evans-Dean-Public Information Officer and Nate Stevens-Public Information Officer. Motion was carried unanimously.

APPROVAL OF COMMITTEE MEMBERS

Upon a motion by Robert Petrovich, seconded by Leslie Garcea, the CRT Board approved a resolution accepting the appointments to the Audit and Finance Committee (Greg Lancette-Chair, Robert Petrovich and Leslie Garcea) and Governance Committee (Robert Petrovich-Chair, Greg Lancette and Regina McArthur). Motion was carried unanimously.

(Regina McArthur arrived at meeting.)

REVIEW AND APPROVE 2020 ANNUAL AUDIT

Upon a motion by Robert Petrovich, seconded by Leslie Garcea, the CRT Board approved the 2020 Annual Audit of the Trust. Motion was carried unanimously.

REVIEW AND APPROVE GOVERNANCE COMMITTEE REPORT

Upon a motion by Regina McArthur, seconded by Robert Petrovich, the CRT Board approved a resolution accepting the report of the Governance Committee. Motion was carried unanimously.

REVIEW AND APPROVE 2020 ANNUAL REPORT

Carolyn Evans-Dean stated we didn't have a lot of activity this year but we did tighten up some up some of the prior grants. She stated we got as much reporting as possible. She stated COVID created some particular impediments to the activities to some of the groups we would have supported with programming. She stated we did try to focus on making sure we were using the best practices to make sure that everybody we had previously given money to that they were following up with proper reporting and give back to the Board information about the ways in which the funds were spent and outcomes of their programs and projects.

Robert Petrovich stated he is happy that staff is tightening up the reviews and controls because of our fiduciary responsibility. He stated it was good work by the CRT team and Carolyn Evans-Dean to tighten it up and put us in a good position on information received from money expended.

Upon a motion by Leslie Garcea, seconded by Regina McArthur, the CRT Board approved the 2020 Annual Report of the Trust including the 2021 Budget and 4 year financial plan. Motion was carried unanimously.

ACCOUNTS AND SIGNATURE AUTHORIZATION

Nate Stevens part of internal controls who is able to sign.

Robert Petrovich do we need to signers. Nate Stevens stated he believes the checks need to signatures.

Upon a motion by Robert Petrovich, seconded by Regina McArthur, the CRT Board approved a resolution authorizing accounts and signature authority to Greg Lancette, Robert Petrovich, Nate Stevens and Carolyn Evans-Dean. Motion was carried unanimously.

Upon a motion by Regina McArthur, seconded by Leslie Garcea, CRT Board adjourned the meeting at 8:46 am.



Carolyn Evans-Dean, Secretary