



**ONONDAGA COUNTY INDUSTRIAL DEVELOPMENT AGENCY**  
333 WEST WASHINGTON STREET, SUITE 130, SYRACUSE, NY 13202  
PHONE: 315.435.3770 • FAX: 315.435.3669 • SYRACUSECENTRAL.COM

**Governance Committee Meeting Agenda  
February 9, 2023**

**8:30AM Call to Order of the Meeting of the OCIDA Governance Committee**

**A. Approval of the Minutes of the January 19, 2023 Meeting of the Committee**

**ACTION ITEMS**

- 1. Open Meetings Law – Videoconferencing**
  - a. Committee will review the Section 103-a of NYS Open Meetings Law.

**Adjourn**

Onondaga County Industrial Development Agency  
Governance Committee Meeting Minutes  
November 8, 2022

The Governance Committee meeting of the Onondaga County Industrial Development Agency was held on Tuesday, November 8, 2022 at 333 West Washington Street, Syracuse, New York in the large conference room on the first floor.

Kevin Ryan called the meeting to order at 8:00 am with the following:

PRESENT:

Kevin Ryan  
Fanny Villarreal  
Patrick Hogan

ALSO PRESENT:

Robert M. Petrovich, Executive Director  
Nate Stevens, Treasurer  
Nancy Lowery, Secretary  
Karen Doster, Recording Secretary  
Matt Pelligra, Economic Development  
Len Rauch, Economic Development  
Jeff Davis, Barclay Damon Law Firm  
Janice Herzog, OCIDA Board Member  
Susan Stanczyk, OCIDA Board Member  
James Trasher, Tocco Villaggio III, LLC  
Stephen Bowman, Peregrine Holdings, LLC  
Paul Reichel, Bond Schoeneck & King  
Noah Seigel, Brightstar  
Christopher Bianchi, Syracuse City School District

APPROVAL OF GOVERNANCE COMMITTEE MEETING MINUTES – JANUARY 13, 2022

Upon a motion by Patrick Hogan, seconded by Fanny Villarreal, the OCIDA Board approved the regular meeting minutes of January 13, 2022. Motion was carried.

REVIEW OF COMMITTEE EVALUATIONS

Upon a motion by Fanny Villarreal, seconded by Patrick Hogan, the OCIDA Governance Committee approved a resolution to transmit the Committee's Summary evaluations without comment to the Agency Board for review and acceptance. Motion was carried.

## REVIEW OF BOARD AND STAFF EVALUATIONS

Upon a motion by Fanny Villarreal, seconded by Patrick Hogan, the OCIDA Governance Committee approved a resolution to transmit the summary evaluations of the Board and Staff without comment to the Agency Board for review and acceptance. Motion was carried.

## REVIEW OF COMMITTEE CHARTERS

Upon a motion by Patrick Hogan, seconded by Fanny Villarreal, the OCIDA Governance Committee approved a resolution to transmit the Committee Charters without comment to the Agency Board for review and acceptance. Motion was carried.

## ANNUAL REPORT (2022 FISCAL YEAR)

Upon a motion by Patrick Hogan, seconded by Fanny Villarreal, the OCIDA Governance Committee approved a resolution to transmit the Committee's Annual Report without comment to the Agency Board for review and acceptance. Motion was carried.

Upon a motion by Fanny Villarreal, seconded by Patrick Hogan, the OCIDA Board adjourned the meeting at 8:02 am. Motion was carried.

---

Nancy Lowery, Secretary

## Chapter 56

If a public body is using the first type of video conferencing (connecting multiple physical locations open to the public), the new Section 103-a of the OML does not apply.

## Chapter 56

### Section 103-a(2)(a):

A public body may, in its discretion, use videoconferencing to conduct its meetings pursuant to the requirements of this article **provided that a minimum number of members are present to fulfill the public body's quorum requirement in the same physical location or locations** where the public can attend and the following criteria are met...

# Chapter 56

...the governing board of a county, city, town or village must adopt a local law, or a public body must adopt a resolution, or the senate and assembly must adopt a joint resolution, **following a public hearing**, authorizing the use of videoconferencing:

- (i) for itself and its committees or subcommittees; or,
- (ii) specifying that each committee or subcommittee may make its own determination;
- (iii) provided however, each community board in a city with a population of one million or more shall make its own determination

## Chapter 56

the public body must establish written procedures governing member and public attendance consistent with this section, and such written procedures shall be conspicuously posted on the public website of the public body...

## Chapter 56

members of the public body must be physically present at any such meeting unless such member is unable to be physically present at any such meeting location **due to extraordinary circumstances**, as set forth in the resolution and written procedures adopted pursuant to the OML, including disability, illness, caregiving responsibilities, or any other significant or unexpected factor or event which precludes the member's physical attendance at such meeting;