

Onondaga County Industrial Development Agency
Annual Meeting Minutes
February 6, 2018

The annual meeting of the Onondaga County Industrial Development Agency was held on Tuesday, February 6, 2018 at the 333 West Washington Street, Syracuse, New York in the large conference room on the first floor.

Chairperson Patrick Hogan called the meeting to order at 8:00 am with the following:

PRESENT:

Patrick Hogan
Steve Morgan
Susan Stanczyk
Kevin Ryan
Fanny Villarreal

ABSENT:

Victor Ianno
Janice Herzog

ALSO PRESENT:

Julie Cerio, OCIDA, Executive Director
Isabelle Harris, Secretary
Nate Stevens, Treasurer
Karen Doster, Recording Secretary, Agency
Tony Rivizzigno, Barclay Damon Law Firm
Amanda Mirabito, Barclay Damon Law Firm

APPROVAL OF ANNUAL MEETING MINUTES – FEBRUARY 7, 2018

Pat Hogan stated the list of board members needs to be updated in the bylaws.

Upon a motion by Susan Stanczyk, seconded by Steve Morgan, the OCIDA Board approved the minutes of the February 7, 2017 annual meeting. Motion was carried.

SLATE OF OFFICERS & CHAIRS

Upon a motion by Susan Stanczyk, seconded by Steve Morgan, the OCIDA Board approved a resolution appointing Patrick Hogan as Chair, Janice Herzog as Vice Chair, Julie Cerio as Executive Director, Isabelle Harris as Secretary, Nate Stevens as Treasurer, Karen Doster as Recording Secretary,

Christopher Cox as Assistant Treasurer, Julie A. Cerio as Freedom of Information Act Officer, Patrick Hogan as Freedom of Information Act Appeals Officer and Julie A. Cerio as State Finance Law Contract (Procurement) Officer. Motion was carried.

REVIEW AND APPROVAL 2017 ANNUAL REPORT

Isabelle Harris stated everything has been updated.

Upon a motion by Susan Stanczyk, seconded by Fanny Villarreal, the OCIDA Board approved a resolution accepting the 2017 Annual Report. Motion was carried.

GOVERNANCE COMMITTEE REPORT

Isabelle Harris stated updates were made but no other changes.

Upon a motion by Susan Stanczyk, seconded by Steve Morgan, the OCIDA Board approved a resolution accepting the Governance Committee Report. Motion was carried.

ANNUAL PROJECT REVIEW

Isabelle Harris stated there no projects that didn't have some action in the past 12 months so no action is requested.

REAPPOINTMENT OF CONTRACTORS

Upon a motion by Susan Stanczyk, seconded by Steve Morgan, the OCIDA Board approved a resolution appointing for one year Barclay Damon, LLP as Agency Counsel, Bond, Schoeneck & King; Harris Beach, Nixon Peabody and Wood & Smith as Special Counsel and Grossman St. Amour PLLC as its Auditor. Motion was carried.

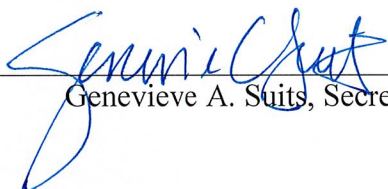
ACCOUNTS AND SIGNATURE AUTHORIZATION

Patrick Hogan stated the signature authorities are Nate Stevens, Julie Cerio and himself. Julie Cerio agreed and stated every check that goes out has a dual signature. She stated that is one of the ways that we check and balance.

Fanny Villarreal asked if it is required for any amount. Julie Cerio stated yes. She stated a third person gets the bill, writes out the check, gets approval and then the check is signed.

Upon a motion by Susan Stanczyk, seconded by Steve Morgan, the OCIDA Board approved a resolution authorizing the accounts and signature authorizations at M & T Bank. Motion was carried.

Upon a motion by Susan Stanczyk, seconded by Steve Morgan, the OCIDA Board adjourned the meeting at 8:07 am. Motion was carried.


Genevieve A. Suits, Secretary