

Onondaga County Industrial Development Agency
Regular Meeting Minutes
February 12, 2019

A regular meeting of the Onondaga County Industrial Development Agency was held on Tuesday, February 12, 2019 at the 333 West Washington Street, Syracuse, New York in the large conference room on the first floor.

Patrick Hogan called the meeting to order at 8:00 am with the following:

PRESENT:

Patrick Hogan
Janice Herzog
Steve Morgan
Susan Stanczyk
Fanny Villarreal

ABSENT:

Victor Ianno
Kevin Ryan

ALSO PRESENT:

Robert Petrovich, OCIDA, Executive Director
Genevieve A. Suits, Secretary
Nate Stevens, Treasurer
Karen Doster, Recording Secretary
Tony Rivizzigno, Barclay Damon Law Firm
Mitch Latimar, Carpenters 277
Fred Swayze, Carpenters 277

APPROVAL OF REGULAR MEETING MINUTES – JANUARY 8, 2019

Upon a motion by Janice Herzog, seconded by Susan Stanczyk, the OCIDA Board approved the regular meeting minutes of January 8, 2019. Motion was carried.

TREASURER'S REPORT

Nate Stevens gave a brief review of the Treasurer's Report for the month of January 2019.

Upon a motion by Fanny Villarreal, seconded by Janice Herzog, the OCIDA Board approved the Treasurer's Report for the month of December 2018. Motion was carried.

PAYMENT OF BILLS

Nate Stevens gave a brief review of the Payment of Bills Schedule #427.

Upon a motion by Steve Morgan, seconded by Janice Herzog, the OCIDA Board approved the Payment of Bills Schedule #427 for \$57,654.17. Motion was carried.

CONFLICT OF INTEREST DISCLOSURE

Patrick Hogan stated there are no projects being voted on today so the Conflict of Interest Disclosure is not required.

APPOINT ROBERT PETROVICH AS FREEDOM OF INFORMATION ACT OFFICER AND STATE FINANCE LAW CONTACT PERSON FOR OCIDA

Upon a motion by Susan Stanczyk, seconded by Fanny Villarreal, the OCIDA Board approved a resolution appointing Robert Petrovich as Freedom of Information Act Officer and State Finance Law Contact Person for OCIDA. Motion was carried.

APPROVE FORM DOCUMENTS FOR STRAIGHT LEASE TRANSACTIONS

Nate Stevens stated staff met with counsel to discuss what documents the Agency should be using. He stated the handouts are proposed amended documents.

Patrick Hogan asked if this was prompted by a change in the how State Authority's look at tax exemptions. Amanda Mirabito stated yes and just the documentation is required. She stated every IDA has to adopt form documents that can then be amended or changed per project. She stated once the Agency approves the documents she will work with staff to get everything posted on the website which is the second part of the requirement.

Patrick Hogan asked how that is operationally. Nate Stevens stated it is minor and essentially going to be one additional form a company may or may not have to sign depending on the project path. Amanda Mirabito agreed.

Patrick Hogan asked if this will be part of the handbook. Amanda Mirabito stated not necessarily in the handbook but just acceptable on the website. She stated the Board may not want to put both the form documents and the policies in one place. She stated the requirements are specific that they must be easily accessible on the website and recommends a separate link to the form document.

Susan Stanczyk asked if this affects companies already receiving sales tax. Amanda Mirabito stated no. She stated all the information in the project agreement has been in the closing documents but she recommends taking all that information out and putting it into a document called project agreement because that is how it is referred to in the statute.

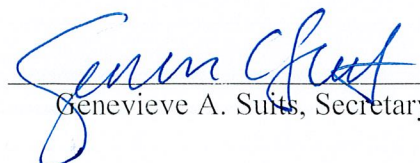
Upon a motion by Janice Herzog, seconded by Steve Morgan, the OCIDA Board approved a resolution approving a form Lease/Leaseback and Interim Project Agreement to be used for straight-lease transactions. Motion was carried.

Upon a motion by Janice Herzog, seconded by Fanny Villarreal, the OCIDA Board went into executive session at 8:06 am to discuss potential litigation. Motion was carried.

Upon a motion by Susan Stanczyk, seconded by Fanny Villarreal, the OCIDA adjourned executive session at 8:15 am. Motion was carried.

Upon a motion by Susan Stanczyk, seconded by Fanny Villarreal, the OCIDA Board approved a resolution accepting the changes in the local access policy. Motion was carried.

Upon a motion by Susan Stanczyk, seconded by Janice Herzog, the OCIDA Board adjourned the meeting at 8:16 am. Motion was carried.


Genevieve A. Suits, Secretary