

ONONDAGA CIVIC DEVELOPMENT CORPORATION
Governance Committee Meeting Minutes
December 20, 2017

A Governance Committee meeting of the Onondaga Civic Development Corporation was held on Wednesday, December 20, 2017 at 333 West Washington Street, Syracuse, New York, 13202, in the large conference room on the first floor.

Matthew Marko called the meeting to order at 10:10 am with the following:

PRESENT:

Matthew Marko
Michael LaFlair

ABSENT:

Ben Dublin

ALSO PRESENT:

Julie Cerio, President/CEO
Brian Bartlett, Secretary
Nate Stevens, Treasurer
Karen Doster, Recording Secretary
Christopher Andreucci, Harris Beach

APPROVAL OF REGULAR MEETING MINUTES – JUNE 12, 2017

Upon a motion by Michael LaFlair, seconded by Matthew Marko, the OCDC Board approved the regular meeting minutes of June 12, 2017. Motion was carried unanimously.

REVIEW OF COMMITTEE EVALUATION

Upon a motion by Michael LaFlair, seconded by Matthew Marko, the OCDC Governance Committee approved a resolution to transmit the Committee's summary evaluations without comment to the Agency Board for review and acceptance. Motion was carried unanimously.

REVIEW STAFF AND BOARD SELF-EVALUATIONS

Michael LaFlair asked if there was a reason given why the one member declined to complete the evaluation. Karen Doster stated he is not comfortable doing evaluations. Matthew Marko stated

his opinion is as long as there are no negative comments he considers it an abstention and move forward accordingly.

Upon a motion by Michael LaFlair, seconded by Matthew Marko, the OCDC Governance Committee approved a resolution to transmit the Summary evaluation of the Board and Staff without comment to the Agency Board for review and acceptance. Motion was carried unanimously.

REVIEW OF COMMITTEE CHARTERS

Upon a motion by Michael LaFlair, seconded by Matthew Marko, the OCDC Governance Committee approved a resolution to transmit the Audit and Finance Committee charter without comment to the Board for review and acceptance. Motion was carried unanimously.

DRAFT ANNUAL REPORT (2017 FISCAL YEAR)

Upon a motion by Michael LaFlair, seconded by Matthew Marko, the OCDC Governance Committee approved a resolution approving its 2017 Annual Report without comment and recommending approval to the full board. Motion was carried unanimously.

Matthew Marko stated the Governance meetings are easy to conduct because of the hard work the staff puts in throughout the year to make sure these meetings are easy to conduct. He stated everything is transparent and well communicated. He stated he is proud to be a partner with this group.

Upon a motion by Ben Dublin, seconded by Michael LaFlair, the OCDC Governance Committee adjourned the meeting at 10:14 am. Motion was carried unanimously.


Brian Bartlett, Secretary