

**ONONDAGA CIVIC DEVELOPMENT CORPORATION**  
**Governance Committee Meeting Minutes**  
**December 19, 2019**

A Governance Committee meeting of the Onondaga Civic Development Corporation was held on Thursday, December 19, 2019 at 333 West Washington Street, Syracuse, New York, 13202, in the large conference room on the first floor.

Matthew Marko called the meeting to order at 10:03 am with the following:

**PRESENT:**

Matthew Marko  
Gerald Albrigo

**ABSENT:**

James Jordan

**ALSO PRESENT:**

Robert M. Petrovich, President/CEO  
Genevieve A. Suits, Secretary  
Karen Doster, Recording Secretary  
Carolyn Evans Dean, Economic Development  
Calvin Weaver, Harris Beach

APPROVAL OF GOVERNANCE COMMITTEE MEETING MINUTES – JUNE 13, 2019

Upon a motion by Gerald Albrigo, seconded by Matthew Marko, the OCDC Board approved the Governance meeting minutes of June 13, 2019. Motion was carried unanimously.

REVIEW OF COMMITTEE EVALUATIONS

Upon a motion by Gerald Albrigo, seconded by Matthew Marko, the OCDC Governance Committee approved a resolution to transmit the Governance, Audit and Finance Committees' summary evaluations without comment to the Agency Board for review and acceptance. Motion was carried unanimously.

REVIEW STAFF AND BOARD SELF-EVALUATIONS

Gerald Albrigo stated the evaluation summaries seem to be very favorable.

Upon a motion by Gerald Albrigo, seconded by Matthew Marko, the OCDC Governance Committee approved a resolution to transmit summary evaluation of the Board without comment to the Agency Board for review and acceptance. Motion was carried unanimously.

Upon a motion by Gerald Albrigo, seconded by Matthew Marko, the OCDC Governance Committee approved a resolution to transmit summary evaluation of the Staff without comment to the Agency Board for review and acceptance. Motion was carried unanimously.

REVIEW OF COMMITTEE DRAFT ANNUAL REPORT (2019 FISCAL YEAR)

Upon a motion by Gerald Albrigo, seconded by Matthew Marko, the OCDC Governance Committee approved a resolution approving its 2019 Annual Report without comment and recommending approval to the full board. Motion was carried unanimously.

Upon a motion by Matthew Marko, the OCDC Governance Committee adjourned the meeting at 10:07 am. Motion was carried unanimously.



---

Carolyn Evans-Dean, Secretary