

**TRUST FOR CULTURAL RESOURCES OF  
THE COUNTY OF ONONDAGA  
Governance Committee Meeting  
November 17, 2021**

A Governance Committee meeting of the Trust for Cultural Resources of the County of Onondaga was held on Wednesday, November 17, 2021 at 333 West Washington Street in the large conference room on the first floor.

Trustee Greg Lancette called the meeting to order at 8:30 am with the following:

**PRESENT:**

Greg Lancette  
Robert Petrovich  
Regina McArthur

**ALSO PRESENT:**

Robert M. Petrovich, Executive Director  
Carolyn Evans-Dean, Secretary  
Nate Stevens, Treasurer  
Karen Doster, Recording Secretary

APPROVAL OF GOVERNANCE COMMITTEE MEETING MINUTES-DECEMBER 9, 2020

Upon a motion by Regina McArthur, seconded by Robert Petrovich, the Governance Committee Meeting minutes of December 9, 2020 were approved. Motion was carried unanimously.

REVIEW OF PROCUREMENT POLICY

Carolyn Evans-Dean stated there have been no changes to the document in the past year.

Upon a motion by Regina McArthur, seconded by Robert Petrovich, the CRT Governance Committee approved a resolution approving the Procurement Policy without comment. Motion was carried unanimously.

REVIEW OF COMMITTEE CHARTERS

Upon a motion Regina McArthur, seconded by Robert Petrovich, the CRT Governance Committee approved a resolution to transmit the Governance and Audit and Finance Committees' Charter without comment to the Board for review and acceptance. Motion was carried unanimously.

## BY-LAWS

Carolyn Evans-Dean stated there have been no changes to the By-Laws.

Upon a motion by Robert Petrovich, seconded by Regina McArthur, the CRT Governance Committee approved a resolution approving the Bylaws without comment. Motion was carried unanimously.

## REVIEW CODE OF ETHICS

Carolyn Evans-Dean stated there have been no changes to the Code of Ethics.

Upon a motion by Robert Petrovich, seconded by Robert Petrovich, the CRT Governance Committee approved a resolution approving the Bylaws without comment. Motion was carried unanimously.

## REVIEW/APPROVE CRT STAFF EVALUATIONS

Upon a motion by Robert Petrovich, seconded by Regina McArthur, the CRT Governance Committee approved a resolution approving the staff evaluations and recommending approval to the full Board without comment. Motion was carried unanimously.

## REVIEW/APPROVE CRT BOARD SELF-EVALUATIONS

Upon a motion by Regina McArthur, seconded by Robert Petrovich, the CRT Governance Committee approved a resolution approving the board self-evaluations and recommending approval to the full Board without comment. Motion was carried unanimously.

## REVIEW/APPROVE COMMITTEE SELF-EVALUATIONS

Upon a motion by Robert Petrovich, seconded by Regina McArthur, the CRT Governance Committee approved a resolution approving the Audit/Finance and Governance committee self-

evaluations and recommending approval to the full Board without comment. Motion was carried unanimously.

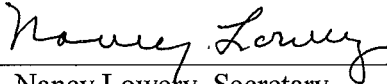
REVIEW ANNUAL REPORT OF THE CRT AUDIT/FINANCE COMMITTEE

Upon a motion by Regina McArthur, seconded by Robert Petrovich, the CRT Governance Committee approved a resolution approving the Audit/Finance Committee's Annual Report without comment to the full Board. Motion was carried unanimously.

REVIEW ANNUAL REPORT OF THE CRT GOVERNANCE COMMITTEE

Upon a motion by Robert Petrovich, seconded by Regina McArthur, the Governance Committee approved a resolution approving its Governance Committee Annual Report without comment and recommending approval to the full Board. Motion was carried unanimously.

Upon a motion by Robert Petrovich, seconded by Regina McArthur, the CRT Governance Committee adjourned the meeting at 8:40 am. Motion was carried unanimously.

  
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Nancy Lowery, Secretary