

ONONDAGA CIVIC DEVELOPMENT CORPORATION
Regular Meeting Minutes
October 8, 2020

The Regular meeting of the Onondaga Civic Development Corporation convened on Thursday, October 8, 2020 via Zoom Teleconference.

Matthew Marko called the meeting to order at 8:46 am with the following:

PRESENT:

Matthew Marko
Michael LaFlair
Alison Miller
Mitch Latimer
Kimberly Townsend
Kevin Kuehner

ABSENT:

Gerald Albrigo

ALSO PRESENT:

Robert M. Petrovich, President/CEO
Carolyn Evans-Dean, Secretary
Nate Stevens, Treasurer
Karen Doster, Recording Secretary
Steve Maier, Harris Beach, PLLC

APPROVAL OF REGULAR MEETING MINUTES JULY 9, 2020

Upon a motion by Mitch Latimer, seconded by Mike LaFlair, the OCDC Board approved the regular meeting minutes of July 9, 2020. Motion was carried unanimously.

TREASURER'S REPORT

Nate Stevens gave brief review of the Treasurer's Report for the month ending September 2020.

Upon a motion by Mitch Latimer, seconded by Michael LaFlair, the OCDC Board approved the Treasurer's Report for the month of September 2020. Motion was carried unanimously.

PAYMENT OF BILLS

Nate Stevens gave a brief review of the Payment of Bills, Schedule #91.

Upon a motion by Mitch Latimer, seconded by Mike LaFlair, the OCDC Board approved the Payment of Bills scheduled #91 with General Expenses being \$44,192.45. Motion was carried unanimously.

CONFLICT OF INTEREST

Carolyn Evans-Dean did a roll call asking Board members to recognize any conflicts on the CenterState CEO project.

Matthew Marko – No conflicts

Mike LaFlair – No conflicts

Alison Miller – No conflicts

Mitch Latimer – No conflicts

Kim Townsend – Yes - Abstaining

Kevin Kuehner – No conflicts

CENTERSTATE CEO'S COMMUNITY PROSPERITY INITIATIVE

Carolyn Evans-Dean stated the Board issued a grant to CenterState CEO's Community Prosperity Initiative to perform workforce development functions and work training. She stated at the last meeting Dominic Robinson gave a presentation about the outcome of the program and now seeking approval to advance the final payment on the grant. She stated the Board requested a report and it was sent to the Board and it is attached with this month's packet as well. She stated she has received no comments as to the content of the report from any of the Board Members.

Robert Petrovich asked Carolyn Evans-Dean to refresh the Board on the timeline and the overall dollar amount of the initiative and ultimately what the final payment amount will be today. Carolyn Evans-Dean stated through the Community Initiative Program 131 entrepreneurs were trained, they worked with women and minority owned businesses, disbursed micro loans and did

a lot of different things. She stated they had a total of 542 enrollees in the Work Train Program to train people for various occupations. She stated OCDC invested \$500,000 total into this program and this payment is \$125,000. She stated the Board packet has specific information on the businesses they served, where they are located and what they are doing today. She stated the training program extended across the health training program, machine operator program at OCC, Pro Train program which is a manufacturing career program and is a sequel to the machine operator program and a workforce car buyer program to address the issues some people have in obtaining transportation to and from work. She stated there is also a culinary arts program. She stated they addressed a lot of the industries that have a need for employees.

Robert Petrovich stated this has been around for a while and the work has been accomplished over a period of several years. He stated the grant has expired and renewed a few times. He stated Carolyn did an excellent job working with CenterState to ultimately get the documentation in line and in a form that makes sense such that the Board can feel comfortable in its fiduciary role in advancing the funds that have gone out the door but also this last payment. He stated it is before the Board now because the analysis is there and the documentation is such that staff feels the Board can act on the final payment.

Matthew Marko stated he agrees with that and thanked Carolyn for pulling this together. He stated he is satisfied with the final report and data. He stated OCDC invested \$500,000 and that was able to leverage an additional \$750,000 in funding so this program really was \$1,200,000 in total impact from a \$500,000 investment. He stated he thinks we are all very proud of this.

Upon a motion by Mitch Latimer, seconded by Alison Miller, the OCDC Board approved a resolution to advance the final payment of \$125,000 on the CenterState CEO Community Prosperity Initiative. Kimberly Townsend abstained. Motion was carried.

2021 BUDGET

Carolyn Evans-Dean stated a resolution is needed approving the 2021 Budget.

Matthew Marko asked if the budget is something that could be screen shared and asked Nate Stevens to walk the Board through it. Nate Stevens stated staff does not anticipate any changes in the OCDC operation that would impact expenses and the Budget reflects that.

Upon a motion by Alison Miller, second by Kimberly Townsend, the OCDC Board approved a resolution adopting the 2021 Budget. Motion was carried unanimously.

Matthew Marko adjourned the meeting at 9:04 am.

A handwritten signature in black ink, appearing to read "C. Evans-Dean", written over a horizontal line.

Carolyn Evans-Dean, Secretary