

**TRUST FOR CULTURAL RESOURCES OF
THE COUNTY OF ONONDAGA
Audit/Finance Committee Meeting
October 12, 2022**

An Audit/Finance Committee meeting of the Trust for Cultural Resources of the County of Onondaga was held on Wednesday, October 12, 2022 at 333 West Washington Street in the large conference room on the first floor.

Trustee Greg Lancette called the meeting to order at 8:34 am with the following:

PRESENT:

Greg Lancette
Ryan Smith
Leslie Garcea

ALSO PRESENT:

Robert Petrovich, Executive Director
Nancy Lowery, Secretary
Nathaniel Stevens, Treasurer
Karen Doster, Recording Secretary
Alexis Rodriguez, Assistant Treasurer
Matthew Pelligra, Economic Development
Emma Powlin, Harris Beach Law Firm
Mike Lisson, Grossman St. Amour
Brianah Lane, Grossman St. Amour

APPROVAL OF AUDIT/FINANCE COMMITTEE MEETING MINUTES-MARCH 9, 2022

Upon a motion by Greg Lancette, seconded by Leslie Garcea, the CRT Board approved the Audit/Finance Committee meeting minutes of March 9, 2022. Motion was carried unanimously.

PRESENTATION OF THE 2022 TRUST FOR CULTURAL RESOURCES PRE-AUDIT

Mike Lisson stated a PowerPoint slide was sent in advance of the meeting. He stated they started doing their pre audit work in the fall timeframe and working with Alexis Rodriguez. He stated he has communicated with Alexis throughout for the different entities that are part of the Office of Economic Development and they are on their way to figuring out the work for the audit coming up. He stated from a professional standard standpoint not a lot of major changes are going to be applicable for CRT from an audit or accounting standard. He stated in the slide deck page 8 & 9 is a summary of some of the things the State Comptroller or the ABO is looking for. He stated they look at a lot of stuff from LDCs such as product monitoring, the project, procurement and policies. He stated CRT has not been subject to a comptroller audit or an ABO audit but the ABO does a

lot of review including website material being posted properly. He stated his team and himself have looked at the website making sure everything is there that needs to be there. He stated he does not see any concerns or issues there. He stated he expect the audit to go extremely well this year.

REVIEW AND APPROVE 2023 BUDGET

Nate Stevens gave a brief review of the CRT 2023 budget to be approved by the Audit Finance Committee and then the full Board. He stated there are minimal changes from last year and no real changes to the operations.

Upon a motion by Greg Lancette, seconded by Ryan Smith, the CRT Audit/Finance Committee approved a resolution to transmit CRT's 2023 Budget to the Board for approval. Motion was carried unanimously.

REVIEW AUDIT/FINANCE COMMITTEE CHARTER

Nancy Lowery stated there have been no changes.

Upon a motion by Leslie Garcea, seconded by Ryan Smith, the CRT Audit Finance Committee approved a resolution to transmit the Committee Charter without comment to the Governance Committee for review and recommendation to the Board. Motion was carried unanimously.

SELF-EVALUATION OF THE COMMITTEE

Nancy Lowery stated everyone is in agreement with the self-evaluation.

Upon a motion by Leslie Garcea, seconded by Ryan Smith, the CRT Audit Finance Committee approved a resolution to transmit the summary evaluation without comment to the Governance Committee for review and recommendation to the Board. Motion was carried unanimously.

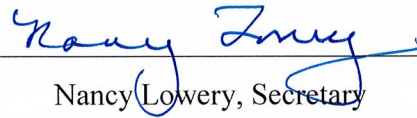
REVIEW COMMITTEE ANNUAL REPORT

Nancy Lowery stated gave a brief review of the Committee's annual report

Upon a motion by Ryan Smith, seconded by Leslie Garcea, the CRT Audit Finance Committee approved a resolution to transmit the Annual Report to the Governance Committee for review and recommendation to the Board. Motion was carried unanimously.

ADJOURN

Upon a motion by Greg Lancette, seconded by Ryan Smith, the CRT Board adjourned the meeting at 8:39 am. Motion was carried unanimously.


Nancy Lowery, Secretary