

**TRUST FOR CULTURAL RESOURCES OF  
THE COUNTY OF ONONDAGA  
Audit/Finance Committee Meeting  
October 11, 2023**

An Audit/Finance Committee meeting of the Trust for Cultural Resources of the County of Onondaga was held on Wednesday, October 11, 2023 at 335 Montgomery Street, Floor 2M, Syracuse, New York.

Trustee Ryan Smith called the meeting to order at 8:33 am with the following:

**PRESENT:**

Ryan Smith  
Leslie Garcea

**ABSENT:**

Greg Lancette

**ALSO PRESENT:**

Robert Petrovich, Executive Director  
Nancy Lowery, Secretary  
Nate Stevens, Treasurer  
Alexis Rodriguez, Assistant Treasurer  
Karen Doster, Recording Secretary  
Len Rauch, Office of Economic Development  
Mike Lisson, Grossman St. Amour, CPA  
Brianah Lane, Grossman St. Amour, CPA

APPROVAL OF AUDIT/FINANCE COMMITTEE MEETING MINUTES-MARCH 22, 2023

Upon a motion by Leslie Garcea, seconded by Ryan Smith, the CRT Audit-Finance Committee approved the Audit/Finance Committee meeting minutes of March 22, 2023. Motion was carried unanimously.

PRESENTATION OF THE 2023 TRUST FOR CULTURAL RESOURCES PRE-AUDIT

Mike Lisson stated there are not a lot of major changes for accounting or auditing standards in their approach and planning. He stated he has already looked at some of the transactions done during the course of the year with Alexis Rodriguez. He stated they will do audit work around those transactions that have been already approved to make sure they tie into the details and records. He stated they will do extra work on the revenue area. He stated it will be quiet year from a CRT standpoint.

## REVIEW AND APPROVE 2024 BUDGET

Alexis Rodriguez stated the 2024 budget is consistent with last year's budget and there are no operational changes.

Upon a motion by Leslie Garcea, seconded by Ryan Smith, the CRT Audit Finance Committee approved a resolution to transmit the CRT 2024 Budget to the Board for approval. Motion was carried unanimously.

## REVIEW AUDIT/FINANCE COMMITTEE CHARTER

Nancy Lowery stated there are no changes to the charter.

Upon a motion by Leslie Garcea, seconded by Ryan Smith, the CRT Audit Finance Committee approved a resolution to transmit the committee charter without comment to the Governance Committee for review and recommendation to the Board. Motion was carried unanimously.

## SELF-EVALUATION OF THE COMMITTEE

Upon a motion by Leslie Garcea, seconded by Ryan Smith, the CRT Audit Finance Committee approved a resolution to transmit the summary evaluation without comment to the Governance Committee for Review and Recommendation to the Board. Motion was carried unanimously.

## REVIEW COMMITTEE ANNUAL REPORT

Nancy Lowery stated the annual report reflects the activities of the Board this year.

Upon a motion by Leslie Garcea, seconded by Ryan Smith, the CRT Audit Finance Committee approved a resolution to transmit the Annual Report to the Governance Committee for review and recommendation to the Board. Motion was carried unanimously.

ADJOURN

Upon a motion by Ryan Smith, seconded by Leslie Garcea, the CRT Board adjourned the meeting at 8:36 am. Motion was carried unanimously.



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Robert M. Petrovich, Executive Director