

**TRUST FOR CULTURAL RESOURCES OF
THE COUNTY OF ONONDAGA**

Regular Meeting

January 22, 2024

A regular meeting of the Trust for Cultural Resources of the County of Onondaga was held on Monday, January 22, 2024 at 335 Montgomery Street, Floor 2M, Syracuse, NY 13202 at 8:41 AM with the following:

PRESENT:

Greg Lancette
Robert Petrovich
Regina McArthur

ABSENT:

Ryan Smith
Leslie Garcea

ALSO PRESENT:

Robert Petrovich, Executive Director
Nancy Lowery, Secretary
Nathaniel Stevens, Treasurer
Alexis Rodriguez, Assistant Treasurer
Karen Doster, Recording Secretary
Len Rauch, Office of Economic Development
Joe Frateschi, Harris Beach Law Firm
Alexander Korman, CNY Arts, Inc.
Elizabeth Lane, CNY Arts, Inc.
Palmer Harvey, County Legislature

APPROVAL OF REGULAR MEETING MINUTES – OCTOBER 11, 2023

Upon a motion by Regina McArthur, seconded by Greg Lancette, the CRT Board approved the regular meeting minutes of October 11, 2023. Motion was carried unanimously.

TREASURER’S REPORT

Alexis Rodriguez gave a brief review of the Treasurer’s Report for the month ending December 2023.

Upon a motion by Robert Petrovich, seconded by Regina McArthur, the Board approved the Treasurer’s Report for the month ending December 2023. Motion was carried unanimously.

PAYMENT OF BILLS

Alexis Rodriguez gave a brief review of the Payment of Bills, Schedule #58.

Upon a motion by Regina McArthur, seconded by Robert Petrovich, the CRT Board approved the Payment of Bills Schedule #58 with General Expenses being \$3,125.55. Motion was carried unanimously.

CONFLICT OF INTEREST DISCLOSURE

A roll call was done asking Board Members and staff to recognize any conflicts

Greg Lancette – No conflict
Robert Petrovich – No conflict
Regina McArthur – No conflict
Svetlana Dyer – No conflict
Karen Doster – No conflict
Nate Stevens – No conflict
Alexis Rodriguez – No conflict
Joe Frateschi – No conflict

ABSENT: Ryan Smith and Leslie Garcea

CNY ARTS, INC. APPLICATION FOR PROGRAM SUPPORT FOR THE ONONDAGA COUNTY CULTURALLY SIGNIFICANT FESTIVALS

Alexander Korman stated he is the Director of Communications and Marketing at CNY Arts. He stated CNY Arts is requesting \$20,000 from the Cultural Resources Trust. He stated \$17,000 would be allocated to support festivals, specifically outside of the City of Syracuse and the remaining \$3,000 would be used to apply toward administration covering general staff oversight, some software and various types of support for these potential grantees. He stated they have secured \$30,000 from Onondaga County and have secured another \$25,000 from the National Endowment for the Arts. He stated they are respectfully requesting an additional \$20,000 from the Cultural Resources Trust to supplement the secured funds.

Robert Petrovich asked if there will be an agreement and how is the distribution going to be handled. Joe Frateschi stated if the Board wants to have an agreement in place that would be fine

and if so there should be additional language to the resolution that was passed. He stated the additional language should be subject to an agreement to be entered into between the Cultural Resources Trust and CNY Arts Incorporated and subject to final legal approval.

Upon a motion by Robert Petrovich, seconded by Regina McArthur, the CRT Board approved a resolution to support the CNY Arts Festival Fund for Onondaga County Festivals in the amount of \$20,000 subject to an agreement to be entered into between the Cultural Resources Trust and CNY Arts Incorporated and subject to final legal approval. Motion was carried unanimously.

APPOINTMENT OF SECRETARY

Robert Petrovich stated Nancy Lowery who was our secretary for this organization has taken on a new role in the County Executive's office. He stated Svetlana Dyer joined our team over a year ago. He stated he would like to the Board to consider her as Secretary to the Trust and he wholeheartedly endorses Svetlana be appointed.

Upon a motion by Robert Petrovich, seconded by Greg Lancette, the CRT Board approved a resolution appointing Svetlana Dyer as Secretary to the Trust. Motion was carried unanimously.

ISSUE AUDIT SERVICES RFP

Robert Petrovich stated as has been the practice over the life of the organization, we have a contract for an audit firm to provide audit review and financial filings on behalf of the organization. He stated the incumbent is Grossman St. Amour. He stated the term of that contract is coming up and we had done a one year extension. He stated we need to issue an RFP so a stable firms can be hired to provide us the services needed for financial reporting, tax return filings and other administrative duties requisite for the functioning of this Board. He stated the resolution is to issue those RFPs. He stated staff will vet those RFPs and then come back to the Board for recommendation.

Upon a motion by Regina McArthur, seconded by Robert Petrovich, the CRT Board approved a resolution authorizing the issuance of a request for proposals for audit services. Motion was carried unanimously.

ISSUE LEGAL SERVICES RFP

Robert Petrovich stated this is the same prescriptive formula for issuing an RFP to provide legal services. He stated the incumbent is Harris Beach and we will be looking at issue an RFP. He stated staff will review the proposals and come back to the Board for recommendation.

Upon a motion by Regina McArthur, seconded by Greg Lancette, the CRT Board approved a resolution authorizing the issuance of a request for proposals for legal services. Motion was carried unanimously.

ADJOURN

Upon a motion by Regina McArthur, seconded by Greg Lancette, the CRT Board adjourned the meeting at 8:52 am.



Robert M. Petrovich, Executive Director