



## ONONDAGA COUNTY INDUSTRIAL DEVELOPMENT AGENCY

335 MONTGOMERY STREET 2<sup>ND</sup> FLOOR, SYRACUSE, NY 13202

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### Organizational Meeting Agenda January 19, 2023

#### 8:35AM Call to Order the Organizational Meeting of the Agency

#### A. Approval of Minutes of the January 18, 2022 Organizational Meeting.

#### Action Items

##### 1. Slate of Officers and Chairs for the 2023 Agency Fiscal Year

Patrick Hogan, Chair

Janice Herzog, Vice Chair

Robert M. Petrovich, Executive Director

Nancy Lowery, Secretary

Nate Stevens, Treasurer

Karen Doster, Recording Secretary

Alexis Rodriguez, Assistant Treasurer,

Robert M. Petrovich, Freedom of Information Act Officer

Patrick Hogan, Freedom of Information Act Appeals Officer

Robert M. Petrovich, State Finance Law Contract (Procurement) Officer

#### Agency Action Requested:

- a. A resolution of the Board to approve the presented slate of officers for the 2023 Agency Fiscal Year.

**Representative:** Nancy Lowery, Secretary

##### 2. Appointment of Legal Contractors

The Agency appoints Counsel and Special Counsels for a two year period. The counsel and special counsel appointment expires December 31, 2023.

#### Agency Action Requested:

- a. A vote of the Board reappointing for two years:
  1. Barclay Damon, LLP is appointed its Agency Counsel, and
  2. Bond, Schoeneck & King, PLLC; Harris Beach, PLLC; Nixon Peabody, LLP; Trespasz & Marquardt, LLP, and Hancock Estbrook, LLC are appointed as Conflict Counsel.

**Representative:** Nancy Lowery, Secretary

### **3. Appointment of Audit Contractors**

The Agency appoints its Auditor and alternate Auditor for a two year period. The Auditor appointment expires December 31, 2023.

#### **Agency Action Requested:**

- a. A vote of the Board reappointing for two year:
  1. Grossman St. Amour is appointed as Auditor.
  2. Bonadio & Co., LLP appointed as Special Auditor.

**Representative:** Nancy Lowery, Secretary

**Adjourn**

# **SUBJECT TO BOARD APPROVAL**

Onondaga County Industrial Development Agency  
Organizational Meeting Minutes  
January 18, 2022

An organizational meeting of the Onondaga County Industrial Development Agency was held on Tuesday, January 18, 2022 via Zoom Teleconference.

Patrick Hogan called the meeting to order at 8:11 am with the following:

## **PRESENT VIA TELECONFERENCE:**

Patrick Hogan  
Janice Herzog  
Victor Ianno  
Steve Morgan  
Susan Stanczyk  
Fanny Villarreal

ABSENT: Kevin Ryan

## **ALSO PRESENT:**

Robert M. Petrovich, Executive Director  
Nancy Lowery, Secretary  
Nate Stevens, Treasurer  
Karen Doster, Recording Secretary, Agency  
Carolyn Evans-Dean, Onondaga County Economic Development  
Jeff Davis, Barclay Damon Law Firm

## **SLATE OF OFFICERS AND CHAIRS FOR THE 2022 AGENCY FISCAL YEAR**

Upon a motion by Susan Stanczyk, seconded by Fanny Villarreal, the OCIDA Board approved a resolution approving the slate of officers for the 2022 Agency Fiscal Year to include Chair-Patrick Hogan, Vice Chair-Janice Herzog, Executive Director - Robert M. Petrovich, Secretary - Nancy Lowery, Treasurer - Nate Stevens, Recording Secretary - Karen Doster, Assistant Treasurer - Christopher Cox, Freedom of Information Act Officer – Robert M. Petrovich, Freedom of Information Appeals Officer-Patrick Hogan, State Finance Law Contract (Procurement) Officer – Robert M. Petrovich. Motion was carried.

## **APPOINTMENT OF LEGAL CONTRACTORS**

Upon a motion by Susan Stanczyk, seconded by Janice Herzog, the OCIDA Board approved a resolution reappointing Barclay Damon, LLP as its Agency Counsel and appointing Bond Schoeneck & King, PLLC; Hancock & Estabrook, Harris Beach, PLLC; Nixon Peabody, LLP;

Trespasz & Marquardt, LLP as conflict counsel for two years expiring December 31, 2023. Motion was carried.

APPOINTMENT OF AUDIT CONTRACTORS

Upon a motion by Janice Herzog, seconded by Susan Stanczyk, the OCIDA Board approved a resolution reappointing Grossman St. Amour as its Agency Auditor and appointing Bonadio & Co., LLP as special auditor for a two years expiring December 31, 2023. Motion was carried.

Upon a motion by Janice Herzog, seconded by Fanny Villarreal, the OCIDA Board adjourned the meeting at 8:13 am. Motion was carried.

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Nancy Lowery, Secretary