



## ONONDAGA COUNTY INDUSTRIAL DEVELOPMENT AGENCY

335 MONTGOMERY STREET 2<sup>ND</sup> FLOOR, SYRACUSE, NY 13202

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### Organizational Meeting Agenda January 18, 2024

#### 8:35AM Call to Order the Organizational Meeting of the Agency

#### A. Approval of Minutes of the January 19, 2023 Organizational Meeting.

#### Action Items

##### 1. Slate of Officers and Chairs for the 2024 Agency Fiscal Year

Patrick Hogan, Chair

Janice Herzog, Vice Chair

Robert M. Petrovich, Executive Director

Svetlana Dyer, Secretary

Nate Stevens, Treasurer

Karen Doster, Recording Secretary

Alexis Rodriguez, Assistant Treasurer

Svetlana Dyer, Public Hearing Officer

Robert M. Petrovich, Freedom of Information Act Officer

Patrick Hogan, Freedom of Information Act Appeals Officer

Robert M. Petrovich, State Finance Law Contract (Procurement) Officer

#### Agency Action Requested:

- a. A resolution of the Board to approve the presented slate of officers for the 2024 Agency Fiscal Year.

**Representative:** Svetlana Dyer, Secretary

##### 2. Appointment of Legal Contractors

The Agency appoints Counsel and Special Counsels for a one year extension that expires December 31, 2024.

#### Agency Action Requested:

- a. A vote of the Board reappointing for one year:
  1. Barclay Damon, LLP is appointed its Agency Counsel, and
  2. Bond, Schoeneck & King, PLLC; Harris Beach, PLLC; Nixon Peabody, LLP; Trespasz & Marquardt, LLP, and Hancock Estbrook, LLC are appointed as Conflict Counsel.

**Representative:** Svetlana Dyer, Secretary

**3. Appointment of Audit Contractors**

a. A vote of the Board reappointing for one year:

The Agency appoints its Auditor and alternate Auditor for a one year extension that expires December 31, 2024.

**Agency Action Requested:**

a. A vote of the Board reappointing for one year:

1. Grossman St. Amour is appointed as Auditor.
2. Bonadio & Co., LLP appointed as Special Auditor.

**Representative:** Svetlana Dyer, Secretary

**Adjourn**

# **SUBJECT TO BOARD APPROVAL**

Onondaga County Industrial Development Agency  
Organizational Meeting Minutes  
January 19, 2023

An organizational meeting of the Onondaga County Industrial Development Agency was held on Thursday, January 19, 2023 at 335 Montgomery Street, Syracuse, New York in the large conference room on the first floor.

Patrick Hogan called the meeting to order at 8:40 am with the following:

**PRESENT:**

Patrick Hogan  
Janice Herzog  
Kevin Ryan  
Fanny Villarreal

**ABSENT:**

Victor Ianno  
Steve Morgan  
Susan Stanczyk

**ALSO PRESENT:**

Robert M. Petrovich, Executive Director  
Nate Stevens, Treasurer  
Nancy Lowery, Secretary  
Karen Doster, Recording Secretary  
Alexis Rodriguez, Assistant Treasurer  
Len Rauch, Economic Development  
Jeff Davis, Barclay Damon Law Firm  
Matthew Pelligra, Office of Economic Development  
Sarah Stevens, SS Funding Sources  
Frank Murphy, Empire Polymer Solutions  
Robert Poyer, Hancock & Estabrook

**APPROVAL OF REGULAR MEETING MINUTES – JANUARY 18, 2022**

Upon a motion by Janice Herzog, seconded by Susan Stanczyk, the OCIDA Board approved the Organizational meeting minutes of January 18, 2022. Motion was carried.

**SLATE OF OFFICERS AND CHAIRS FOR THE 2023 AGENCY FISCAL YEAR**

Upon a motion by Janice Herzog, seconded by Kevin Ryan, the OCIDA Board approved a resolution approving the slate of officers for the 2023 Agency Fiscal Year to include Chair-

Patrick Hogan, Vice Chair-Janice Herzog, Executive Director - Robert M. Petrovich, Secretary - Nancy Lowery, Treasurer - Nate Stevens, Recording Secretary - Karen Doster, Assistant Treasurer – Alexis Rodriguez, Freedom of Information Act Officer – Robert M. Petrovich, Freedom of Information Appeals Officer-Patrick Hogan, State Finance Law Contract (Procurement) Officer – Robert M. Petrovich. Motion was carried.

#### APPOINTMENT OF LEGAL CONTRACTORS

Upon a motion by Janice Herzog, seconded by Fanny Villarreal, the OCIDA Board approved a resolution reappointing Barclay Damon, LLP as its Agency Counsel and appointing Bond Schoeneck & King, PLLC; Harris Beach, PLLC; Hancock & Estabrook; Nixon Peabody, LLP and Trespasz & Marquardt, LLP as conflict counsel for two years expiring December 31, 2023. Motion was carried.

#### APPOINTMENT OF AUDIT CONTRACTORS

Upon a motion by Fanny Villarreal, seconded by Kevin Ryan, the OCIDA Board approved a resolution reappointing Grossman St. Amour as its Agency Auditor and appointing Bonadio & Co., LLP as special auditor for a two years expiring December 31, 2023. Motion was carried.

Upon a motion by Janice Herzog, seconded by Fanny Villarreal, the OCIDA Board adjourned the meeting at 8:43 am. Motion was carried.

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Nancy Lowery, Secretary