

Onondaga County Industrial Development Agency
Annual Meeting Minutes
January 15, 2013

The annual meeting of the Onondaga County Industrial Development Agency was held on Tuesday, January 13, 2012 at the 333 West Washington Street, Syracuse, New York in the large conference room on the first floor.

Chairperson Karen Kitney called the meeting to order at 8:09 am with the following:

PRESENT:

Karen Kitney
Daniel Queri
Donna DeSiato
Frank Forte
Jessica Crawford

ABSENT:

Dale Sweetland
Victor Ianno

ALSO PRESENT:

Mary Beth Primo, OCIDA, Executive Director
Kristi Smiley, OCIDA, Secretary & Treasurer
Karen Doster, Recording Secretary, Agency
Carolyn May, Office of Economic Development
Nora Spillane, Office of Economic Development
Linda McShane, Office of Economic Development
Tony Rivizzigno, Gilberti Law Firm
Michael Drapaeau, RockTenn Solvay, LLC
Vince Raymond, VIP Structures
Peter Muserlian, Tarbell Road Associates, LLC
Chris Montante, Tarbell Road Associates, LLC

APPROVAL OF ANNUAL MEETING MINUTES – JANUARY 10, 2012

Upon a motion by Daniel Queri, seconded by Donna DeSiato, the OCIDA Board approved the minutes of the January 10, 2012 annual meeting. Motion was carried.

ELECTION OF OFFICERS & CHAIRS

Upon a motion by Daniel Queri, seconded by Frank Forte, the OCIDA Board approved a resolution appointing Donna DeSiato as Chair, Dan Queri as Vice Chair, Mary Beth Primo as Executive Director, Kristi Smiley as Secretary, Karen Doster as Recording Secretary, Kristi Smiley as Treasurer, Christopher Cox as Assistant Treasurer, Mary Beth Primo as Freedom of Information Act Officer,

Donna DeSiato as Freedom of Information Act Appeals Officer and Mary Beth Primo as State Finance Law Contract (Procurement) Officer. Motion was carried.

GOVERNANCE COMMITTEE REPORT

Karen Kitney stated that Governance Committee submitted its report and asked if there were any questions. .

Upon a motion by Donna DeSiato, seconded by Daniel Queri, the OCIDA Board approved a resolution accepting the Governance Committee Report. Motion was carried.

REAPPOINTMENT OF CONTRACTORS

Upon a motion by Frank Forte, seconded by Jessica Crawford, the OCIDA Board approved a resolution appointing Gilberti, Stinziano, Heintz & Smith as Agency Counsel; Bond, Schoeneck & King, Hancock & Estabrook, Harris Beach, Hiscock & Barclay, Trespasz and Marquardt and Wood and Smith as Special Counsel and retaining Marshall, Testone & Discenza as auditor. Motion was carried.

ACCOUNTS AND SIGNATURE AUTHORIZATION

Kristi Smiley stated that Dan Queri and Donna DeSiato will become new signatures on the account and will fill out the proper forms.

Upon a motion by Frank Forte, seconded by Daniel Queri, the OCIDA Board approved a resolution authorizing the accounts and signature authorizations at Solvay Bank and M & T Bank. Motion was carried.

Upon a motion by Frank Forte, seconded by Daniel Queri, the OCIDA Board adjourned the meeting at 8:12 am. Motion was carried.


Kristi Smiley, Secretary