

# **SUBJECT TO BOARD APPROVAL**

Onondaga County Industrial Development Agency  
Organizational Meeting Minutes  
January 12, 2021

An organizational meeting of the Onondaga County Industrial Development Agency was held on Tuesday, January 12, 2021 via Zoom Teleconference.

Patrick Hogan called the meeting to order at 8:03 am with the following:

## **PRESENT VIA TELECONFERENCE:**

Patrick Hogan  
Janice Herzog  
Steve Morgan  
Kevin Ryan  
Victor Ianno  
Fanny Villarreal

## **ABSENT:**

Susan Stanczyk

## **ALSO PRESENT:**

Robert M. Petrovich, Executive Director  
Nancy Lowery, Secretary  
Nate Stevens, Treasurer  
Karen Doster, Recording Secretary, Agency  
Carolyn Evans-Dean, Onondaga County Economic Development  
Amanda Fitzgerald, Barclay Damon Law Firm  
Jeff Davis, Barclay Damon Law Firm

(Patrick Hogan shared information as to how the meeting will be conducted in light of COVID-19 at the start of the Organizational Committee Meeting.)

## **SLATE OF OFFICERS AND CHAIRS FOR THE 2021 AGENCY FISCAL YEAR**

Upon a motion by Fanny Villarreal, seconded by Kevin Ryan, the OCIDA Board approved a resolution approving the slate of officers for the 2021 Agency Fiscal Year to include Chair- Patrick Hogan, Vice Chair-Janice Herzog, Executive Director - Robert M. Petrovich, Secretary - Nancy Lowery, Treasurer - Nate Stevens, Recording Secretary - Karen Doster, Assistant Treasurer - Christopher Cox, Freedom of Information Act Officer – Robert M. Petrovich, Freedom of Information Appeals Officer-Patrick Hogan, State Finance Law Contract (Procurement) Officer – Robert M. Petrovich. Motion was carried.

## APPOINTMENT OF LEGAL CONTRACTORS

Nancy Lowery stated at the last meeting the Board approved the applicants that submitted on the RFP. She stated this meeting we are putting forth who would be lead counsel and conflict counsel.

Robert Petrovich stated this is consistent with past practice and it is a reappointment.

Upon a motion by Janice Herzog, seconded by Kevin Ryan, the OCIDA Board approved a resolution reappointing Barclay Damon, LLP as its Agency Counsel and appointing Bond Schoeneck & King, PLLC; Hancock & Estabrook, Harris Beach, PLLC; Nixon Peabody, LLP; Trespasz & Marquardt, LLP as conflict counsel. Motion was carried.

## APPOINTMENT OF AUDIT CONTRACTORS

Nancy Lowery stated at the last meeting the Board approved the applicants that submitted to the RFP. She stated the two applicants in response to the RFP are Grossman St. Amour and Bonadio & Co., LLP. She stated the recommendation is to reappoint Grossman St. Amour as auditor and Bonadio & CO., LLP as Special Auditor. Motion was carried.

Upon a motion by Fanny Villarreal, seconded by Janice Herzog, the OCIDA Board approved a resolution reappointing Grossman St. Amour as its Agency Auditor and appointing Bonadio & Co., LLP as special auditor. Motion was carried.

Upon a motion by Kevin Ryan, seconded by Fanny Villarreal, the OCIDA Board adjourned the meeting at 8:09 am. Motion was carried.

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Nancy Lowery, Secretary