

GREATER SYRACUSE SOUNDSTAGE DEVELOPMENT CORPORATION

CODE OF ETHICS

This Code of Ethics shall apply to all directors and officers of the Greater Syracuse Soundstage Development Corporation. These policies shall serve as a guide for official conduct and are intended to enhance the ethical and professional performance of the Corporation's directors and officers and to preserve public confidence in the Corporation's mission.

Responsibility of Directors and Officers

1. Directors and officers shall perform their duties with transparency, without favor and refrain from engaging in outside matters of financial or personal interest, including other employment, that could impair independence of judgment, or prevent the proper exercise of one's official duties.
2. Directors and officers shall not accept or receive any gift or gratuities.
3. Directors and officers shall not use or attempt to use their official position with the Corporation to secure unwarranted privileges for themselves, members of their family or others, including employment with the Corporation or contracts for materials or services with the Corporation.
4. Directors and officers must conduct themselves at all times in a manner that avoids any appearance that they can be improperly or unduly influenced, that they could be affected by the position of or relationship with any other party, or that they are acting in violation of their public trust.
5. Directors and officers may not engage in any official transaction with an outside entity in which they have a direct or indirect financial interest that may reasonably conflict with the proper discharge of their official duties.
6. Directors and officers shall manage all matters within the scope of the Corporation's mission independent of any other affiliations or employment. Directors shall strive to fulfill their professional responsibility to the Corporation without bias and shall support the Corporation's mission to the fullest.
7. Directors and officers shall not use Corporation property, including equipment, telephones, vehicles, computers, or other resources, or disclose information acquired in the course of their official duties in a manner inconsistent with State or local law or policy and the Corporation's mission and goals.
8. Directors and officers are prohibited from appearing or practicing before the Corporation for two (2) years following service as a Director or Officer of the Corporation, consistent with the provisions of Public Officers Law.

Implementation of Code of Ethics

This Code of Ethics shall be provided to all directors and officers upon commencement of appointment and shall be reviewed annually by the Governance Committee.

The board may designate an Ethics Officer, who shall report to the board and shall have the following duties:

- Counsel in confidence Corporation directors and officers who seek advice about ethical behavior.
- Receive and investigate complaints about possible ethics violations.
- Dismiss complaints found to be without substance.
- Prepare an investigative report of their findings for action by the Executive board.

Penalties

In addition to any penalty contained in any other provision of law, a Corporation director or officer who knowingly and intentionally violates any of the provisions of this code may be removed in the manner provided for in law, rules or regulations.

Reporting Unethical Behavior

Directors and officers are required to report possible unethical behavior by a director or officer of the Corporation to the Ethics Officer. Directors and officers may file ethics complaints anonymously and are protected from retaliation by the policies adopted by the Corporation.

For consideration by Board of Directors – 07/25/2019